



**maVuti**

**VAAL UNIVERSITY  
OF TECHNOLOGY**

**FIRST YEAR EXPERIENCE BOOKLET  
ORIENTATION  
WEEK  
2025**

**AI & YOU**

**Revolutionizing Education, Empowering Futures, Celebrating Culture.**

**SHAPING FUTURES, HONORING CULTURE**

**SOCIETY 5.0**



# FIRST YEAR EXPERIENCE ORIENTATION

03 February - 21 February





# FIRST YEAR EXPERIENCE ORIENTATION 2025

## WEEK 1: 3 - 7 FEBRUARY 2025

FACULTY PROGRAMS Registration 07:45 - 08:45			VUTELA TRAINING Registration 09:00	
09:00 - 13:00	Applied & Computer Sciences	Mon, 3 February 2025 Desmond Tutu Great Hall	Engineering & Technology	P-block 10:00 - 12:00
	Human Sciences	Tues, 4 February 2025 Amphitheater	Applied & Computer Sciences	
	Engineering & Technology	Wed, 5 February 2025 Desmond Tutu Great Hall	Management Sciences	
	Management Sciences	Thurs, 6 February 2025 Amphitheater	Human Sciences	
09:00 - 12:00	International Program	Fri, 7 February 2025 Auditorium 100		

## WEEK 2: 10 - 14 FEBRUARY 2025

ACADEMIC ADVISING TRANSITION WORKSHOP Registration 08:00 - 08:45			DIGITAL LITERACY TRAINING Registration 08:00 - 08:45	
Desmond Tutu Great Hall 08:50 - 11:00	Applied & Computer Sciences	Mon, 10 February 2025	Engineering & Technology	P-block
	Engineering & Technology	Tue, 11 February 2025	Applied & Computer Sciences	
	Human Sciences	Wed, 12 February 2025	Management Sciences	
	Management Sciences	Thurs, 13 February 2025	Human Sciences	
09:00 - 13:00	Protection Services Program	Friday, 14 February 2025 Isak Steyl Stadium		

**WELCOME PROGRAM - FRIDAY, 21 FEBRUARY 2025  
MAIN RES SPORTS GROUND**

**NOTE :** The campus cafeteria is not operational yet.  
Bring a snack and adequate liquid to stay hydrated.  
Wear your cap / sunscreen or use an umbrella.



# AI & YOU



**AS WE STEP INTO A WORLD INCREASINGLY SHAPED BY TECHNOLOGY, ARTIFICIAL INTELLIGENCE (AI) STANDS AT THE FOREFRONT OF INNOVATION, TRANSFORMING HOW WE LEARN, WORK, AND LIVE. THE THEME "AI AND YOU" WAS CHOSEN TO REFLECT THE CRITICAL ROLE. AI PLAYS IN REVOLUTIONIZING EDUCATION AND EMPOWERING INDIVIDUALS TO SHAPE THEIR FUTURES.**

**THIS THEME EMPHASIZES THE DYNAMIC RELATIONSHIP BETWEEN STUDENTS AND AI, HIGHLIGHTING HOW IT CAN ENHANCE PERSONALIZED LEARNING, UNLOCK NEW CAREER OPPORTUNITIES, AND DRIVE MEANINGFUL CULTURAL AND SOCIETAL CHANGE. IT ALSO INVITES REFLECTION ON ETHICAL CONSIDERATIONS, ENSURING THAT AS WE EMBRACE TECHNOLOGICAL ADVANCEMENTS, WE REMAIN COMMITTED TO INCLUSIVITY, PRIVACY, AND RESPECT FOR DIVERSE PERSPECTIVES.**

**BY EXPLORING "AI AND YOU," WE AIM TO INSPIRE A GENERATION READY TO LEVERAGE THE POWER OF AI RESPONSIBLY, CONTRIBUTING TO A FUTURE WHERE INNOVATION AND HUMANITY THRIVE TOGETHER.**



**Revolutionizing Education, Empowering Futures, Celebrating Culture.**

**SOCIETY 5.0**





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*Inspiring thought. Shaping talent.*



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**PROF STEPHEN KHEHLA NDLOVU**

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Vice-Chancellor and Principal





# MESSAGE FROM THE VICE-CHANCELLOR AND PRINCIPAL

## A Heartfelt Welcome to Vaal University of Technology: A New Chapter Begins!

Dear Esteemed Students

It is with great pleasure and excitement that I extend a warm welcome to each and every one of you as the newly appointed Vice-Chancellor and Principal of Vaal University of Technology. Whether you are a first-year student embarking on the exciting journey of higher education or a returning student continuing your academic pursuits, I am thrilled to be a part of this incredible community.

As we stand on the threshold of a new academic year, I want to express my commitment to fostering a dynamic and enriching learning environment. Vaal University of Technology has a rich tradition of academic excellence, and I am honored to lead this esteemed institution into a future filled with possibilities.

To our First-Year Students: Welcome to Vaal University of Technology! Your presence brings a fresh wave of energy and enthusiasm to our campus. As you step into this vibrant community, I encourage you to embrace the opportunities for growth, exploration, and self-discovery that await you. Our dedicated academic and professional support staff are here to guide and support you as you navigate the academic landscape and build the foundation for a successful future.

To our Returning Students: Welcome back! Your continued commitment to learning and personal development is commendable. As you embark on another academic year, I challenge you to push the boundaries of your knowledge, engage in meaningful experiences, and contribute to the vibrant tapestry of our university community. Your journey here is a testament to your resilience and dedication, and I am confident that you will achieve great things.

At Vaal University of Technology, we recognize that academic success is not solely measured by grades but by the holistic development of each student. To facilitate your growth and well-being, we offer a range of support services and resources:

**Academic excellence** – Our academic staff members are dedicated to providing a world-class education. Engage with your professors, explore diverse fields of study, and challenge yourself intellectually.

**Student support services** - The university offers various support services, including academic advising, counselling, and career guidance, to ensure that you have the resources needed to thrive both academically and personally.

**Inclusive community** - Vaal University of Technology prides itself on being an inclusive and diverse community.

Embrace the opportunity to learn from your peers, celebrate differences, and contribute to a campus culture that values equity and respect.

**Cutting-edge facilities** - Take advantage of our state-of-the-art facilities, including libraries, laboratories, and recreational spaces, designed to enhance your learning experience.

**Leadership and extracurricular opportunities** - Get involved in clubs, societies, and leadership programs that align with your interests. These experiences will not only enrich your university life but also contribute to your personal and professional growth.

VUT services are focused on the student as the main stakeholder. We consider your experience and success here at the university as central to our core business of teaching, research, and community service. You are beginning a new chapter in both your academic and social life and I therefore impress upon you to be responsible and accountable for all your actions.

Finally, I would like to assure you that the university has set up structures to support you in your academic journey. These include offices such as that of the Registrar, Centre for Academic Development, Student Support Services, Academic Departments, Co-Operative Education, Library, Counseling, Security, Health Services, and the Student Representative Council (SRC). The orientation serves to acquaint you with all the information you need to enable you to adjust and settle down to university life.

As your Vice-Chancellor and Principal, I am committed to working collaboratively with students and staff to create an environment where curiosity thrives, innovation flourishes, and each member of our community is empowered to reach their full potential.

I look forward to getting to know each of you and working together to make Vaal University of Technology a beacon of knowledge, creativity, and excellence.

Wishing you a successful and fulfilling academic year!

**PROF. STEPHEN KHEHLA NDLOVU**  
Vice-Chancellor and Principal



# MESSAGE FROM THE VICE-CHANCELLOR AND PRINCIPAL

## A Heartfelt Welcome to Vaal University of Technology: A New Chapter Begins!

Kamohelo e mofuthu Yunivesithing ya Thekenoloji ya Lekwa: Qalo ya Kgaolo e Ntjha!

Ho Baithuti ba Bohlokwa

Ke ka thabo le monyaka ke le amohelehang kaofela ha lona jwalo ka MotlatsaMotjhanselara le Mosuwehlooho e motjha wa Yunivesithi ya Thekenoloji ya Lekwa. Ho sa natse hore o moithuti wa selemo sa pele ya nkang leeto le thabisang la ho fumana lengolo la dithuto tse phahameng kapa o moithuti wa kgale a tswellang pele ka dithuto tsa hae, ke motlotlo ho ba karolo ya mokgatlo ona o makatsang.

Jwalo ka ha re eme mohatelong wa selemo se setjha sa dithuto, ke batla ho hatella boitlamo ba ka ho ntshetseng pele tikeloho ya ho ithuta e fetofetohang le e ruileng haholo. Yunivesithi ya Thekenoloji ya Lekwa e na le moetlo o ruileng haholo wa bokgane dithutong mme ke motlotlo ho etella pele institjhushene ena e hlomphehang ebile e nang le bokamoso bo na leng dikgonahalo tse ngata.

Ho baithuti ba rona ba batjha ba etsang dithuto tsa Selemo sa Pele: Re a le amohela Yunivesithing ya Thekenoloji ya Lekwa! Bo teng ba lona mona bo tliša moya o motjha le mafolofolo khemphaseng ya rona. Jwalo ka ha le ba karolo ya mokgatlo ona o mafolofolo, ke le kgothalletsa ho nka menyatla ya kgolo, ya ho etsa dintho tse ntjha mmoho le boiphumano kapa tsebo le kutlwisiso ya bo wena. Basebetsi ba rona ba ikemiseditseng ba ditshebeletso tsa tshehetso le barupedi ba mona kaofela ho o tataisa le ho tshehetsa jwalo ka ha o hahlaulla le lefatshe la dithuto mme o aha bokamoso bo tjhatsi.

Ho baithuti ba Kgale Yunivesithing ya Thekenoloji ya Lekwa: Re a le amohela hape! Re le rolela kgaebane ka boitlamo ba lona bo tswellang ba ho ithuta le intshetsa pele. Jwalo ka ha o qala selemo se seng sa dithuto, ke o phepetsa hore o sututse meedi ya tsebo ya hao, fumana boiphihlelo bo nang le molemo mme o be le seabo meetlong e fumanehang yunivesithing ya rona. Leeto la hao mona ke bopaki ba mamello le boitelo ba hao mme ke na le bonnete ba hore o tlo fihlella dintho tse kgolo.

Yunivesithing ya Thekenoloji ya Lekwa, re hlokomela hore katleho ya hao dithutong ha ya e itshelela feela ka matshwao empa e itshelelele ka ntshetsopele e felletseng ya moithuti o mong le o mong. Ho tsamaisa kgolo le paballeho ya hao, re nehelana ka ditshebeletso tse fapaneng tsa tshehetso le disebediswa (mehlodi):

Bokgabane dithutong - Barupedi ba rona ba ikemiseditse ho nehelana ka thuto ya boemo bo hodimo, ka hona buisana le diprofesa tsa hao, ithute di dikwadikwe tse fapaneng tsa dithuto mme o phepetse tsebo ya hao.

Ditshebeletso tsa tshehetso ya baithuti - Yunivesithi e nehelana ka ditshebeletso tse fapaneng tsa tshehetso, ho kenyeletsa keletso ka dithuto, ho thoba maikutlo le tataiso ya tsa mosebetsi ho nnetefatsa hore o na le disebediswa (mehlodi) tsohle tse hlokehang ho ka atleha dithutong le bophelong.

Mokgatlo o kenyelletsang bohle - Yunivesithi ya Thekenoloji ya Lekwa e ikgantsha ka ho ba mokgatlo o kenyelletsang bohle mme o nang le batho ba fapaneng. Nka monyetla wa ho ithuta ho tswa ho bomphato ba hao, keteka diphapang tse teng mme e ba le seabo setsong sa khemphase se ntshetsang pele tekatekano le tlhompho.

Disebediswa tsa maemo a hodimo - Nka monyetla wa ho sebedisa disebediswa tsa rona tsa maemo a hodimo, ho kenyeletsa dilaeborari, dilaboratori le dibaka tsa boithapallo tse thehilweng ho matlafatsa boiphihlelo ba hao ba ho ithuta.

Boetapele le Menyetla ya diketsahalo tse kante ho dithuto - E ba karolo ya dihlopha, mekgatlo le mananeo a boetapele e tsamaellanang le ditabatabelo tsa hao. Boiphihlelo bona bo keke ba matlafatsa bophelo ba hao ba yunivesithi feela empa bo tla ba le seabo kgolong ya hao ya se porofeshenale.

Ditshebeletso tsa VUT di shebane le moithuti jwalo ka monkarolo wa bohlokwa. Re nka boiphihlelo le katleho ya hao mona yunivesithi e le tsona dintlha tsa motheo mosebetsing wa rona wa ho ruta, ho etsa diphuputso le ho sebelletsa setjhaba. O qala kgaolo e ntjha bophelong ba hao ba sekolong le ba kante mme ke rata ho hatella ho lona hore le be le boikarabelo ho diketso tsohle tsa lona.

**Prof. STEPHEN KHEHLA NDLOVU**

Vice-Chancellor and Principal





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**Prof. Khaled Abou-El-Hossein**

Acting DVC: Teaching and Learning



# MESSAGE FROM THE

## *Acting DVC: Teaching and Learning*

Dear VUT Students,

It is with great pleasure and excitement that I welcome you to the Vaal University of Technology for the 2025 as your Acting Deputy Vice-Chancellor for Teaching and Learning. Whether you are joining us for the first time or returning to continue your academic journey, we are thrilled to have you as part of our vibrant and diverse community.

For our new students, congratulations on your admission to VUT. This marks the beginning of an incredible chapter in your life, filled with opportunities to learn, grow, and achieve your dreams. We are here to support you every step of the way as you navigate this exciting transition.

To our returning students, welcome back! Your perseverance, dedication, and commitment to excellence inspire us all. We look forward to seeing you continue to excel academically and contribute positively to our community.

At VUT, we are dedicated to providing a nurturing and stimulating environment that fosters innovation, creativity, and critical thinking. Our esteemed faculty and staff are here to guide and support you in achieving your academic and personal goals. Take full advantage of the resources, facilities, and opportunities available to you, including our libraries, research facilities, student support, and extracurricular activities.

As we embark on this new academic term, let us embrace the values of respect, integrity, and inclusivity that define our university. I encourage you to actively engage in your studies, build meaningful relationships, and contribute to the rich tapestry of our campus life. Remember, the connections you make and the experiences you gain here will shape your future in profound ways.

To further enhance your experience, we encourage you to participate in workshops, seminars, and networking events organised throughout the year. These activities are designed to broaden your horizons and equip you with skills that extend beyond the classroom. Additionally, do not hesitate to seek guidance from our student supporting services and academic advisors, who are always ready to assist you in achieving your aspirations.

As you progress through this academic term, I urge you to focus diligently on your studies and prioritize the development of essential learning skills. Cultivating effective time management, critical thinking, and problem-solving abilities will not only contribute to your academic success but also prepare you for future challenges. Embrace every opportunity to refine your skills, seek knowledge, and strive for excellence in all your endeavours.

As you explore our campus, immerse yourself in the diverse cultures, perspectives, and ideas that thrive here. Engage in meaningful conversations, collaborate on projects, and take the time to appreciate the beauty and vibrancy of our university community. Your time here is not only about academic achievements but also about personal growth and building lasting memories.

My door is always open, and I encourage you to reach out if you have any questions, concerns, or ideas. Together, we can make this academic year a truly memorable and successful one.

Once again, welcome to VUT. Here's to a year of discovery, achievement, and growth. Let us work together to make it extraordinary.

With warm regards

**Prof. Khaled Abou-El-Hossein**

Acting DVC: Teaching and Learning





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**Dr. Muntuwenkosi Chili**

Executive Director - Centre for Academic Development



# MESSAGE FROM THE

## *Executive Director - Center for Academic Development*

On behalf of the entire Vaal University of Technology community, it is my distinct pleasure to extend a warm and heartfelt welcome to all our first-year students! As the Executive Director of the Center for Academic Development, I am thrilled to embark on this exciting academic journey with each of you.

Starting university is a momentous occasion filled with opportunities for personal and intellectual growth. At the Center for Academic Development, our primary focus is to ensure that you have the support and resources necessary to thrive during your time at Vaal University of Technology. We understand that your success is not solely determined by academic achievement but also by the overall well-being and fulfillment you experience throughout your university years.

The Centre is mandated to deliver structured professional learning that results in changes to teacher knowledge and practices, and improvements in student learning outcomes through Professional Academic Development and Support; Student Academic Development and Support and Work Integrated Learning; Digital hub for Teaching and Learning; and through E-Skills and Short Learning Programmes.

Here are some of the key support services offered by the Center for Academic Development and their importance in contributing to your success:

- First Year Experience
- Academic Advising
- Tutoring services
- Supplementary Instruction
- Peer Mentoring
- Study skills and success workshops
- Writing lab
- African Languages Development
- Career development services

Remember, success is not just about the destination; it's about the journey. The Center for Academic Development is committed to being your partner every step of the way. Feel free to reach out to us whenever you need assistance or guidance.

Once again, welcome to Vaal University of Technology. Your adventure begins now, and we are here to support you on your path to academic excellence and personal growth.

Best wishes for a fulfilling and successful university experience!

**Dr. Muntuwenkosi Chili**  
Executive Director: CAD





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**Dr. Sibusiso Mchunu**

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Executive Director - Student Support Services



# MESSAGE FROM THE

## *Executive Director - Student Support Services*

Welcome to the Vaal University of Technology. You are privileged to be a student at one of the leading universities in the country.

This is a dynamic institution that strives to achieve academic excellence. It should be noted that academic excellence cannot be achieved in a vacuum. There is, today, a growing interest in the developmental consequences of co-curricular activities in institutions of higher Learning. There is lot of 'free' time that most students are exposed to, and this time could be better spent on activities that facilitate their development. In the process, students are afforded the following opportunities:

- To practice specific social, physical, and intellectual skills that may be useful in the world of work.
- To contribute to the well-being of their families and communities.
- To establish networks of peers that can assist in the present and the near future.

It is often stated that the choices that you make and the people that you associate with when making those choices will determine how successful you are likely to be in the future. There is something called the power of association. The people that you associate with are a measure of the direction that you are going to take in life. You are, therefore, urged to choose your associations carefully.

Vaal University of Technology is growing from strength to strength:

- All courses that are offered at VUT are fully accredited.

The institution's athletes continue to perform very well despite limited resources that are available to the institution. In national University tournaments, VUT is regarded as one of the best performing institutions. For example, the soccer squads, netball squads are some of the best sports clubs in South African Higher Education. The University choir is also one of the best choirs in higher education in South Africa.

The university has health and wellness programmes that are coordinated by colleagues from Student Counselling, Campus Health and the HIV and AIDS Unit. Should you experience related difficulties, do not hesitate to take advantage of those services.

Faculties are led by highly qualified academics. You will benefit immensely from the university's blended learning programmes. I think it was Dr Molapo who once said words to the effect that the real failure in life is to stop trying. Perhaps if you do not succeed in a particular subject - stand back, review the reasons why, and try again. It is always too soon to quit. Never give up. Bear in mind that people do not fail, they just give up easily.

**Dr. Sibusiso Mchunu**  
Executive Director: SSS





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**Ms. Tisch Farrell**

Acting Executive Director: Marketing and  
Communication



# MESSAGE FROM THE

## Acting Executive Director: Marketing and Communication

Dear First-Year Students

Welcome to the Vaal University of Technology (VUT), where your academic journey, aspirations, and dreams will take flight. As the Acting Director of Marketing and Communication, I am delighted to warmly welcome you, the newest members of our dynamic and diverse community.

Embarking on this journey requires hard work, commitment, and a steadfast dedication to your goals. At VUT, you are not just students but maVUTi, proud university ambassadors. As such, you play a crucial role in shaping the positive perception and image of VUT.

Your academic journey will undoubtedly present challenges and opportunities, and we encourage you to remain focused, disciplined, and committed. Balance is key—excel in your studies while embracing the vibrant social and cultural experiences available.

Being part of VUT is both a privilege and an opportunity. Education is a powerful tool that can transform lives, and by choosing to study here, you are taking a significant step toward making a meaningful difference in your community. Upon graduation, the knowledge and skills you gain will empower you to contribute positively to society, inspire change, and drive progress.

As you embark on this exciting chapter, I encourage you to engage in pre-alumni activities. These initiatives will help you feel at home within the Ekhaya Alumni family, connecting you to a network of proud VUT graduates who share your journey and aspirations. We envision a future where your children and grandchildren will proudly enroll at VUT, continuing the legacy of excellence you helped build today.

As proud representatives of VUT, I urge you to safeguard our institution's reputation. In today's digital age, what you post on social media can have far-reaching implications. Refrain from sharing content that may degrade or harm the university's image. Instead, use your platforms to inspire, uplift, and reflect the values of excellence and integrity that define VUT.

Remember, as a student, you are an essential stakeholder and role-player in shaping the culture and identity of our campus. Your actions, both on and off campus, reflect the values of VUT. Let us commit to living out these values:

- Integrity – Upholding honesty and strong moral principles.
- Creativity – Innovating and thinking outside the box.
- Excellence – Striving for the highest standards in all that we do.
- Ethic of Care – Demonstrating compassion and responsibility toward others.
- Diversity – Embracing and celebrating our differences.

We are excited to see you thrive as part of the maVUTi family. Welcome to this life-changing journey, and together, let us continue to build a proud and lasting legacy.

**Ms. Tisch Farrell**

Acting Director: Marketing and Communication







# VISION

Learning and innovation for a digitally smart and sustainable industrial progress and socio-economic transformation.

# MISSION

To develop techno entrepreneurial graduates and innovators who will drive a vibrant transformation of a flourishing and sustainable society, industry and commerce.

# VALUES

Excellence

Creativity

Ethic of Care

Collegiality

Integrity

Diversity



# AI & YOU

Revolutionizing Education, Empowering  
Futures, Celebrating Culture.





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# **APPLIED & COMPUTER SCIENCES**



## **COURSES OFFERED:**

- Agricultural Management
- Biotechnology
- Bachelor of Health Sciences in Medical Laboratory Services (BHSC: MLS)  
Analytical Chemistry
- Non-Destructive Testing
- Information Technology (IT)
- Environmental Sciences









**VAAL UNIVERSITY  
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**APPLIED & COMPUTER  
SCIENCES**



**Prof. Christa Grobler**

Executive Dean: Applied and Computer Sciences



# MESSAGE FROM THE

## Executive Dean : Faculty of Applied and Computer Sciences

As Executive Dean of the Faculty of Applied & Computer Sciences (FACS), I extend a special welcome to you. All our dedicated staff members are committed to excellence in teaching, research, and community engagement.

The FACS comprises four excellent departments (Applied Physical Sciences, Computer Sciences, Health Sciences and Natural Sciences).

Our diverse departments welcome you as a first-year student in the FACS. Our courses are recognised amongst the best in South Africa and are accredited by professional bodies. We are proud of the reputation we have gained for innovation. Our unique curricula also emphasise experience in the workplace, which we achieve through class consulting projects, simulations, Work Integrated Learning (WIL) and mentor programmes. Our programmes are underpinned by research-informed evidence drawn from the work of our staff and industry. Our qualifications are also informed by the experience of the dedicated academic staff so that what you learn relates to real situations. Our graduates can be found in almost all walks of industrial, community, professional and business life.

We are committed to ensure that you have a satisfying experience studying in FACS. Please ensure that you attend ALL CLASSES and training sessions. Additionally, we encourage a lifelong love of ideas, discovery and learning, and your ability to work independently and in collaboration with others. We are committed to intellectual integrity and curiosity.

### **Prof. Christa Grobler**

Executive Dean: Applied and  
Computer Sciences



# ENQUIRIES

General Telephone	016 950 9924/5
Call Centre	0861 861 888
Addmissions	016 950 9356

## Course Contacts

<ul style="list-style-type: none"><li>• Agricultural Management</li><li>• Analytical Chemistry</li><li>• Biotechnology</li><li>• Environmental Science</li></ul>	Ms N Mndubini 016-9509648/ nosiphom1@vut.ac.za
<ul style="list-style-type: none"><li>• Bachelor of Health Science: Medical Laboratory Science</li></ul>	Mr N Mokoena 016 950 7592/ ntsanem@vut.ac.za
<ul style="list-style-type: none"><li>• Information Technology</li></ul>	Ms T Rikhotso 016-9509605/ tiyiselamir@vut.ac.za
<ul style="list-style-type: none"><li>• Non-Destructive Testing</li></ul>	Ms G Ntseane 016 950 9321/ gaban@vut.ac.za

## IMPORTANT INFORMATION





**VAAL UNIVERSITY  
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# **ENGINEERING & TECHNOLOGY**

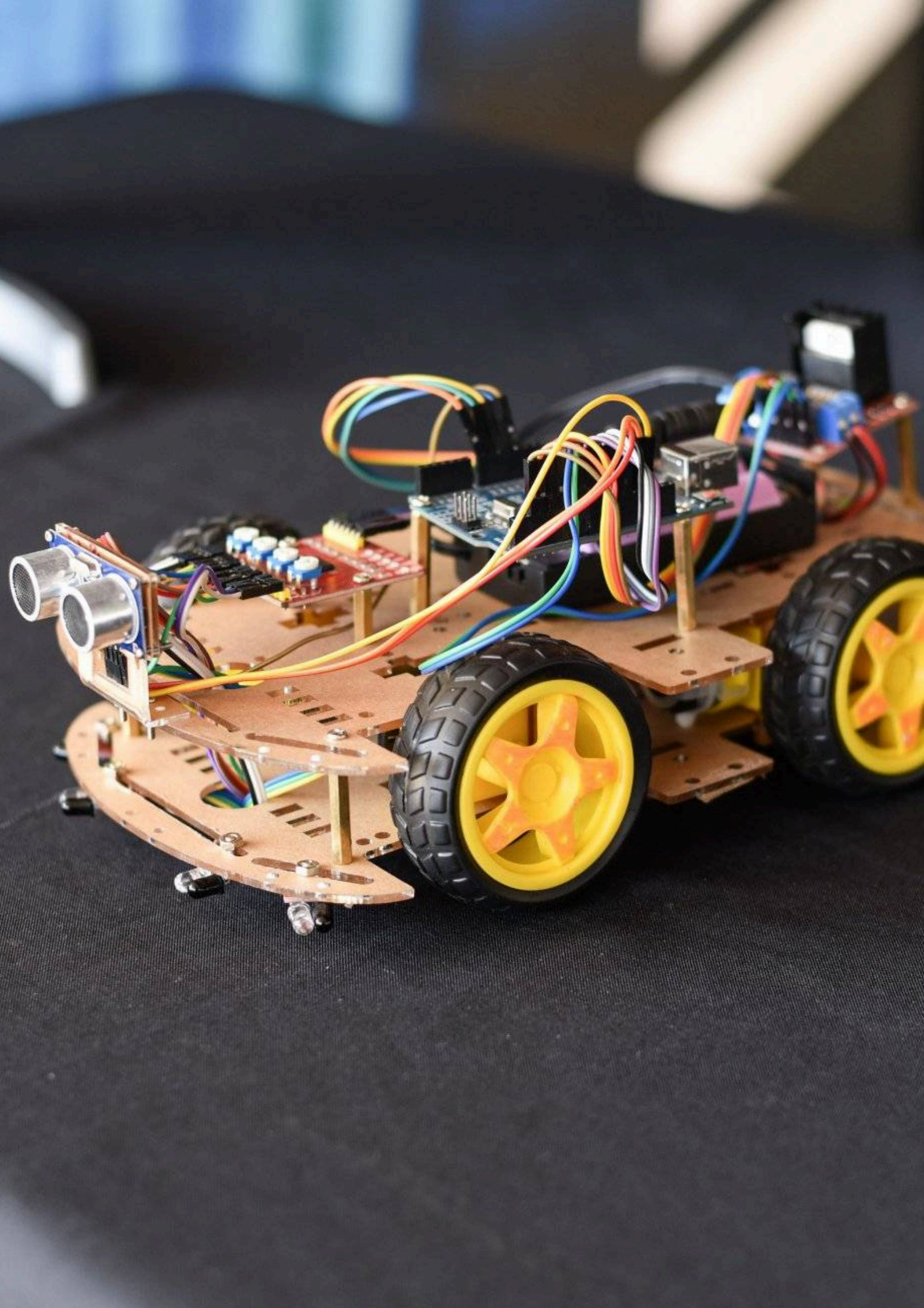


## **COURSES OFFERED:**

- Chemical Engineering
- Civil Engineering
- Electrical Engineering: Electronic, Power, Computer Systems and Process Control Engineering
- Industrial Engineering
- Mechanical Engineering
- Operations Management
- Metallurgical Engineering











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**ENGINEERING &  
TECHNOLOGY**



**Dr. Kentse Motsetse**

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Acting Executive Dean: Engineering and Technology



# MESSAGE FROM THE

## *Acting Executive Dean: Faculty of Engineering and Technology*

I am excited to welcome you to the Faculty of Engineering and Technology (FET) of the Vaal University of Technology. By enrolling in an engineering programme, you have taken an important step toward achieving your educational and career goals. Whether your next step after our engineering technology programmes is further education or the workplace, you will find that your First-Year Programme in your corresponding discipline has been designed to enhance your knowledge and skills in ways that will prepare you for both these goals.

In the first engineering year, you will explore and plan your academic and career pathway, strengthen your learning skills, and develop effective strategies for achieving your goals. To help you become a member of the faculty community, your facilitators and orientation coordinators will also engage you in activities that will connect you to your fellow students, FET and staff members. I encourage you to get involved in the many rich learning opportunities that await you during your first year on our beautiful campus.

You will be introduced to VUT's campus resources and to the faculty and staff who are here to guide and support you along your pathway. The FET has so much to offer to its engineering students. I hope you will take full advantage of its services and ask for any assistance that you may need.

### Vision

To provide engineering and technology Learning and Innovation for a Digitally Smart and Sustainable Industrial Progress and Socio-Economic Transformation.

### Mission

The Vaal University of Technology's mission is to develop techno-entrepreneurial engineering graduates and innovators who will drive a vibrant transformation of a flourishing and sustainable society, industry and commerce."

Thank you.

### **Dr Kentse Motsetse**

Acting Executive Dean: Engineering and Technology

# ENQUIRIES

General Telephone	016 950 9301
• Chemical and Metallurgical Engineering	016 950 9243 / rethav@vut.ac.za
• Civil Engineering	016 950 9241 / rosaliat@vut.ac.za
• Electrical Engineering	016 950 9295 / refilewem1@vut.ac.za
• Industrial Engineering & Operations Management • Mechanical Engineering	016 950 9287 / lieketsengn@vut.ac.za
Admissions	016 950 9356

## IMPORTANT INFORMATION







**VAAAL UNIVERSITY  
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## **HUMAN SCIENCES**



### **COURSES OFFERED:**

- Safety Management
- Mediation
- Tourism Management
- Ecotourism Management
- Public Relations Management
- Food Service Management
- Advanced Diploma (TVT)
- Bachelor of Education (Senior Phase & FET Teaching)
- Photography
- Graphic Design
- Fine Art
- Fashion
- Labour Law
- Legal Assistance
- Policing



AUTO 6:15:41:20 DC IN  
0h48m  
25.00P MP4  
3840x2160 150Mbps  
CH1/2  
FUNC PHOTO





**VAAL UNIVERSITY  
OF TECHNOLOGY**

**HUMAN SCIENCES**



**Prof. Lazarus Maleho**

Executive Dean: Human Sciences





# MESSAGE FROM THE

## *Executive Dean : Faculty of Human Sciences*

As the acting Executive Dean of the Faculty of Human Sciences (FHS). It is my great pleasure to welcome you all to the Vaal University of Technology particularly to the Faculty of Human Sciences. We are thrilled to have you join our community and embark on this exciting journey of learning growth.

The Faculty of Human Sciences comprises of four departments: Department of Tourism and Integrated Communication, Department of Legal Sciences, Department of Education and the Department of Visual Arts and Design. All departments draw from the best of intellectual traditions to simultaneously shore up our throughput rate.

The FHS aspire to be a creative and innovative faculty aimed at transforming the human condition by providing a technology enriched teaching, learning and research environment. Faculty of Human Sciences take you on a journey that confirms our dedication to Sustainable Goal 4 of providing Quality Education.

We are all aware that starting university can be both exhilarating and overwhelming but remember that you are not alone. There are countless resources available to help you navigate through this new chapter of your life. From your lecturers to support services, we have a dedicated team ready to assist you to adapt and realise your dream.

Embrace the challenges and embrace the unknown. University is a time for personal and intellectual growth. It is an opportunity to expand your horizons, challenge your beliefs, and discover new perspectives. Be open to new experiences and be willing to step out of your comfort zone.

Once again, welcome to the FHS. We believe in your potential and are excited to witness your journey unfold. Make the most of your first year and remember that we are here to support you every step of the way.

Welcome, and we wish you a unique faculty of Human Sciences experience. Please stay safe and be blessed.

### **PROF LM MALEHO**

EXECUTIVE DEAN Faculty of Human Sciences

# ENQUIRIES

General Telephone	016 950 6865
• Education	016 950 9281/lizellef@vut.ac.za
• Tourism and Integrated Communication    Legal Science	016 950 7764/dubej@vut.ac.za 016 950 9694 / melanie@vut.ac.za
• Visual Arts and Design	016 950 9174 / patriciam@vut.ac.za
Admissions	016 950 9356

## IMPORTANT INFORMATION





**VAAAL UNIVERSITY  
OF TECHNOLOGY**

# **MANAGEMENT SCIENCES**



## **COURSES OFFERED:**

- Cost and Management Accounting
- Financial Information Systems
- Internal Auditing
- Human Resource Management
- Logistics
- Marketing
- Retail Business Management
- Sport Management







**VAAL UNIVERSITY  
OF TECHNOLOGY**

**MANAGEMENT  
SCIENCES**



**Prof. Chenedzai Mafini**

Executive Dean: Management Sciences



# MESSAGE FROM THE

## Executive Dean : Faculty of Management Sciences

Welcome to the Faculty of Management Sciences, which comprises four departments that offer various courses ranging from diplomas to doctoral degrees. The first department is Accountancy, which offers three diplomas in Internal Auditing, Cost and Management Accounting and Financial Information Systems. Internal auditing and Cost and Management Accounting are also available at the advanced and postgraduate diploma levels. The second department is Human Resources Management.

This department offers a diploma in Human Resource Management in addition to advanced and postgraduate qualifications in Human Resource Management, Human Resource Development, Labour Relations, and Management.

The third department is Logistics and Supply Chain Management. This department offers qualifications in the field of Logistics. The fourth department is Marketing, Retail Business and Sports Management. This department provides qualifications in three areas, namely Marketing, Retail Business, and Sports Management. All four departments also offer master's and doctoral degrees, and specific information and advice on these degrees is available from the relevant department/s.

I am looking forward to receiving you in the faculty and together with the faculty team, assisting to shape your future careers.

During your time at VUT, feel free to engage openly with fellow lecturers, students, myself and other relevant stakeholders to ensure that your dream of acquiring a higher education qualification is achieved.

**Prof. Chenedzai Mafini**

Executive Dean: Management Sciences



# ENQUIRIES

FACULTY OF MANAGEMENT SCIENCES ENQUIRIES	
Department & course offered	Contact
Department of Accounting: <ul style="list-style-type: none"><li>• Cost and Management Accountancy</li><li>• Financial Information Systems</li><li>• Internal Auditing</li></ul>	Ms Queen Mofoka Tel: 016 950 9267 Email: queenm@vut.ac.za
<ul style="list-style-type: none"><li>• Department of Human Resources Management</li><li>• Human Resource Management</li></ul>	Ms Rochelle Moolman Tel: 016 950 6872 Email: rochelle@vut.ac.za
Department of Logistics & Supply Chain Management <ul style="list-style-type: none"><li>• Logistics</li></ul>	Ms Elizabeth Motaung Tel: 016 950 6883 Email: elizabeth@vut.ac.za
Department of Marketing, Retail Business and Sport Management <ul style="list-style-type: none"><li>• MarketingRetail</li><li>• Business Management</li><li>• Sport Management</li></ul>	Mr Richard Mashaba Tel: 016 950 6890 Email: richardm@vut.ac.za

## IMPORTANT INFORMATION





# FIRST YEAR STUDENT ORIENTATION 2025

**DEPARTMENTS**





## **STUDENT LIFE AND GOVERNANCE**

### **STUDENT LIFE AND GOVERNANCE (SLG)**

SLG is committed to the development of ethical, visionary and accountable student leadership. All things depend on good leadership, no problems can be solved without leadership and no progress can be made without leadership. Essentially, SLG ensures that the institution has a democratically elected student leadership especially at the level of Students' Representative Council (SRC). The ultimate goal of a good student leadership is to lead student population towards greater success.

### **STUDENT GOVERNANCE**

Student governance refers to the system of programmes, policies, procedures and structures that exist within the institution in order to provide platforms for representation of registered students within the institution which reflect, represent and guide the needs and views of registered students.

Student governance programmes and initiatives which are linked to quality student life are aimed at improving student representation through recognised Student Governance Structures as well as supporting the successful and efficient operations of the Student Governance Environment.

Functional area includes:

- Student Governance Elections and Transitional Processes
- Administrative Support for the SRC and its Sub-Structures
- Project Management and Support

### **STUDENT LIFE**

Further, student life co-curricular programmes are designed to promote the holistic development of VUT students, which in the end leads to transformative student experience. These initiatives aim to facilitate expression, social awareness, and leadership.





# STUDENT SUPPORT SERVICES



Functional area includes:

- Student Development Training and Support Co-Curricular Development
- Leadership Development
- Arts and Culture Programmes and Initiatives
- Critical Conversations and Dialogues
- Student entrepreneurial programmes

*"If your actions inspire others to dream more, learn more, do more and become more, you are a leader"*

**John Quincy Adams**

## STUDENT SUPPORT SERVICES

- Student Life and Governance
- Health and Wellness (Campus Clinic)
- Student Accommodation
- Student Counselling and Support
- HIV & AIDS Unit
- Sport and Recreation

## CONTACT

**Administrator**  
Tebello Theledi  
016 950 9900  
[Tebellot@vut.ac.za](mailto:Tebellot@vut.ac.za)

## Student Support Services

Tel: 016 950 9829  
Email: [reanetswet@vut.ac.za](mailto:reanetswet@vut.ac.za)

## LOCATION

N Block,  
N218



## **HEALTH AND WELLNESS (CAMPUS CLINIC)**

### **Health and Wellness (Campus Clinic)**

Comprehensive Primary Health Care

Chronic illness

- Diabetic
- Hypertension
- Asthma
- Epilepsy

### **Minor Ailment**

- Injuries
- Headaches
- Diarrhoea, etc

### **ARV Program**

- HIV Testing and Counselling
- Management & Treatment
- Pre-Exposure Prophylaxis (PrEP)
- Weekly support group

### **Emergency Medical Services**

- Paramedics on site 24/7
- Health Promotion Services
- Health talk on all medical conditions

### **Referral System**

- To Health Medical Services
- Faculties



# HEALTH AND WELLNESS (CAMPUS CLINIC)

## Family planning

- Injectables
- Oral contraceptives
- Intradermal
- IUCD

## Pap smear Fridays

## Sports assessment during tournaments

## Referral system

- To the Dr in the Clinic
- Other Medical Health Services
- Tertiary hospital

## OPERATING HOURS

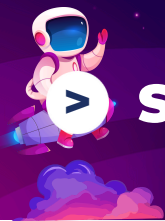
Mon - Fri 24/7  
N001

## CONTACT

Reception: 016 950 9597  
Paramedics: Day Shift +27 64 890 2451  
Paramedics: Night Shift: +27 64 890 2456

Muriel Mamokati Molebatsi  
016 950 9335





# STUDENT COUNSELLING & SUPPORT



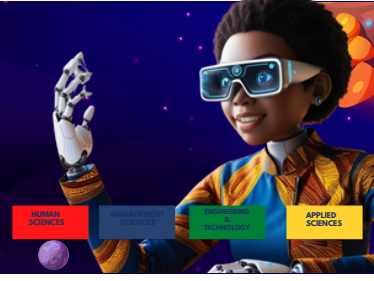
## ABOUT

Student Counselling and Support is here to walk with you on your journey of fulfilling your potential. Our team currently consists of 1 Clinical Psychologist, 2 Educational Psychologists, 1 Pastoral Counsellor, 2 Registered Counsellors, and 1 Social Worker, who offer the following services:

- Career guidance/ counselling
- Psychometric testing
- CV writing
- Job hunting skills
- Interview skills
- Examination/ Assessment preparations
- Spiritual/pastoral guidance and support
- Individual therapy
- Group therapy
- Bereavement counselling
- Trauma counselling
- GBV counselling and support
- Assistance with anxiety issues
- Relationship building
- Mental health coaching
- Depression and anti-suicide counselling
- Positive youth development
- Substance Abuse Counselling and Referrals
- Assistance with Special Needs/ Barriers to Learning
- Concessions , Accommodations Screening and Assessments
- Mental health awareness campaigns
- Mental health podcast
- Mental health resources



# > STUDENT COUNSELLING & SUPPORT



How to access our services:

Step 1: Bring your student card/ Proof of registration.

Step 2: If you have been referred by a lecturer /HOD/clinic or other bring your referral letter.

Step 3: Complete the biographical questionnaire.

Step 4: Avail yourself for your assigned date and time.

If you need emergency services after hours, please contact the Higher Health 24/7 helpline or other emergency numbers available on our office door, webpage and our various social media platforms. You can also call or email us for more information.

## **TOLL FREE**

0800 36 36 36 (Call)

OR 43 336 (sms)

## **CONTACT US**

### **FRONT DESK**

(016) 950 9244

### **EMAIL**

[scs@vut.ac.za](mailto:scs@vut.ac.za)

### **WEBPAGE**

<https://www.vut.ac.za/student-counselling/>

### **LOCATION**

P Block PO21 (Next to the SRC offices)

[\*\*FIND OUT MORE\*\*](#)



# RESIDENCE LIVING AND LEARNING

## ABOUT

Living and learning department is the Res life department with only four staff members:

1 Manager, 1 Res life officer, 1 Student program officer, and 1 gym facilitator responsible for all day-to-day activities for both internal and all external residences.

### MISSION STATEMENT

To create a safe supportive, inclusive, and engaged living learning community that enhances students' personal and academic success.

### VISION STATEMENT

To have a quality program that provides educationally purposeful programming, initiatives, and leadership opportunities that promote student growth, independence, excellence, and persistence at VUT and beyond.

### OBJECTIVES

- To provide the best services that are accessible to all our students.
- Create a living and learning environment that is convenient to the
- academic campus
- Living in a community of VUT students with similar priorities
- Organize quarterly academic awards as a form of motivation and
- holistic development of our students
- Schedule regular mentor-mentee meetings for feedback on both
- academic and social life





# RESIDENCE LIVING AND LEARNING

## **24 Hour Support CONTACTS**

### **Residence Living and Learning Manager**

Phasha Ramaesela Portia - 016 950 7826

### **Residence Life Officer**

Tjotjo Pakiso Sydwell - 016 950 7823

### **Residence Student Program officer**

Rihlampfu Miehleketo Life - 016 950 7816

### **Residence Gym Facilitator**

Mofokeng Johannes - 078 870 3701



# **INSTITUTIONAL HIV/AIDS UNIT (IHAU)**

## **ABOUT**

The Institutional HIV/AIDS Unit is responsible for coordination, facilitation and implementation of HIV/AIDS Programmes in alignment with the VUT HIV and AIDS Policy, National Strategic Plan on HIV, STIs and TB Policy and Strategic Framework on HIV and AIDS for Higher Education in South Africa (Higher Health 2021 - 2025).

### **OUR TEAM**

Director: Mrs Maureen Motsukunyane

Coordinators: Mrs Thabile Khambule, Mrs Ephenia Mohotsi

Assistant Coordinator: Mr Vincent Mdluli

Projects Officer: Mx Thapelo Kgakatsi

Interns: X4

### **VISION**

To be a university that leads in implementing effective and innovative Health, Wellness and Development programmes.

### **MISSION**

To produce employable graduates that are physically,, emotionally, and socially healthy by:

- Responding to the pandemic drivers through teaching, learning, innovation, knowledge generation and community engagement.
- Ensuring comprehensive and effective response towards Health, Wellness, Behavioural Change, Stigma and Discrimination.
- Promoting the health and wellbeing of staff and students.

### **CONTACT DETAILS**

Where to find us: N-Block (N006-ground floor)

Director: Ms Maureen Motsukunyane

Projects Officer: Mx Thapelo Kgakatsi

Office Number: N006-Next to Campus Clinic

Contact number: (016) 950 6617 / 9546

Email Address: [ihau@vut.ac.za](mailto:ihau@vut.ac.za)



# **INSTITUTIONAL HIV/AIDS UNIT (IHAU)**

## **SERVICES**

1. Prevention and Awareness Campaigns
2. First Things First (HIV Counselling and Testing/TB/STI)
3. Health and Wellness Campaign
4. National Calendar Events
5. Peer Education Programme
  - First Things First (HIV Counselling and Testing/TB/STI education)
  - Sexual Reproductive Health Response
  - Alcohol and Substance Abuse Programme
  - (Lesbian, Gay, Bisexual, Transgender, Intersexual Asexual and Queer) LGBTIAQ
  - Gender Based Violence and Diversity Programme.
  - Disability
  - Mental Health
  - Sexual and Human Rights
  - Communicable and Non – Communicable Diseases
  - Social and Emotional Intelligence
  - Civic Education NQF 5 – Higher Health
6. Education, Workshops and Training
  - Capacity building training for staff and students.
7. Health and Wellness Promotion
  - Referral to relevant service providers for treatment, care and support.
8. Integration of HIV/AIDS into Curriculum
  - Educating and equipping students through formal teaching and learning programmes (Social and Emotional Intelligence).





# INSTITUTIONAL HIV/AIDS UNIT (IHAU)

## 9. Community Engagement

- Engage local and community partnerships
- Outreach projects with Peer Educators

## 10. Research

- Research/surveys
- Monitoring and Evaluation

## 11. Workplace HIV and AIDS Programme

- Regular Awareness and HIV/TB/STI's testing Campaigns
- Condom Distribution
- Peer Education Programme
- Education/training/workshops

## CONTACTS

Projects Officer: Thapelo Kgakatsi  
(016) 950 6617

## LOCATION

N-006-Ground Floor - Next to Campus Clinic



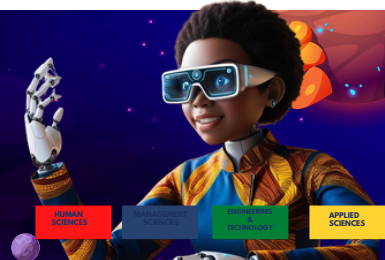








# SPORTS AND RECREATION



## SERVICES OFFERED

VUT Sport & Recreation Department

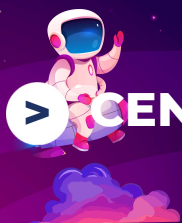
### SERVICES OFFERED

- The Sports and Recreation, with its different divisions, is mandated to coordinate, Administrate, facilitate, and implement all VUTSport Activities (both competitive and recreational).
- VUTSport students are considered for participation in USSA (University Sport South Africa) competitions, as well as various provincial and national leagues for football, basketball, cricket, athletics, rugby, hockey, etc with high-performing sports codes competing in international tournaments as well.
- Sport at VUT is an extension of the national ideals as promoted by SASCOC.
- VUTSport annually offers good sport merit bursaries to performing sports students.
- VUTSport provides good training facilities at the VUT Isak Steyl Stadium.
- VUTSport supplies transport to the various sports codes and clubs to fulfill our league commitments and annually awards our performing sports students at a prestigious prizegiving function.

We offer no less than 10 sporting codes: Athletics, Aerobics, Chess, Cricket, Basketball, Bodybuilding, Dance, Football, Hockey, Karate, Netball, Rugby, Softball, Tennis, and Volleyball to our students, of which; Athletics, Basketball, Football, Karate, Softball and Volleyball at present, are codes that have performed at high level with exceptional results and achievements.

We provide good and well-maintained training facilities at the VUT Isak Steyl Stadium.





## **INTEGRATION AND POSITIVE EXPERIENCE**

To facilitate a positive experience as well as successful integration within the VUT community, we will empower you with the following:

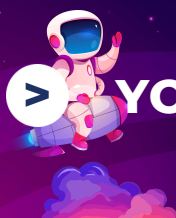
- Competencies and skills
- Introduce you to the university environment
- Help you cope with the transition from school to university
- Support responsibility-taking and the development of independence
- Facilitate the development of interpersonal skills
- Create awareness about a healthy lifestyle
- Facilitate the development of academic literacy and life skills
- Promote the ability to utilize the library as a resource

## **ENCOURAGEMENT**

- During your stay in VUT, we encourage you to:
- Become involved in activities that enhance your leadership skills, creativity and sense of well-being
- Take advantage of resources that teach individuals responsibility
- Strive for excellence in all that you do
- Build a resumé full of experiences that prepare you for a career in a global society
- Be active in meeting new people that will broaden your exposure to different cultures and ethnic backgrounds

## **YOUR SUPPORT NETWORK**

Once you are at VUT, you are officially a MAVUTI. You have moved into a space that fosters academic growth, development and academic excellence. VUT has various student support services to assist you both inside (academically) and outside of the classroom, to support you towards authentic learning in all facets of your life. You are encouraged to utilize any of the student support services whenever you need to do so. These services are here to assist you and provide you with holistic development opportunities for you to experience your full university life successfully. GET INVOLVED!



# YOUR FIRST YEAR EXPERIENCE

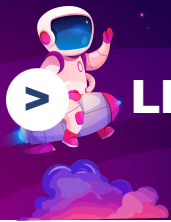


## ABOUT

To reach your academic and personal goals, the following services are available to assist with supporting and developing you during your first year of study:

- First-year orientation programme,
- Peer mentoring (or learning communities),
- Academic advising,
- Development of academic literacy and writing skills,
- Development of mathematical, science, engineering and technology skills,
- Tutorials in selected subjects,
- Supplemental instruction in selected subjects, and
- Other academic support seminars and workshops.

During orientation, you are welcomed and introduced to the university environment. Student peer mentors from the mentorship or learning communities programme provide the guidance and psycho-social support you need. Peer mentors are senior students and role models with good academic performance and leadership qualities trained to guide you. A peer mentor from your field of study will be assigned to nurture you throughout your first year. Your unique needs are further addressed through seminars and workshops facilitated by the student academic advisors. Your first year at the VUT is geared towards providing opportunities to help you be at ease in your higher learning community and develop the courage, strength, and confidence to navigate your academic journey at VUT and beyond successfully.



# LEARNING COMMUNITIES



## ABOUT

Student Mentor Programme aim to provide peer support that enhances students' academic, personal and social wellbeing during first year of study.

First-year students participating in this programme are assigned mentors (senior students), who's duty is to foster the development of learning communities with first-year students studying similar courses to help them adjust successfully to university.

As such, Learning Communities play a key role in first-year students transition process, enhancing their educational effectiveness, and success through engaging them in educationally purposeful activities outside of the class.

Student Mentorship Programme occurs as follows:

One-on-one sessions

Group sessions

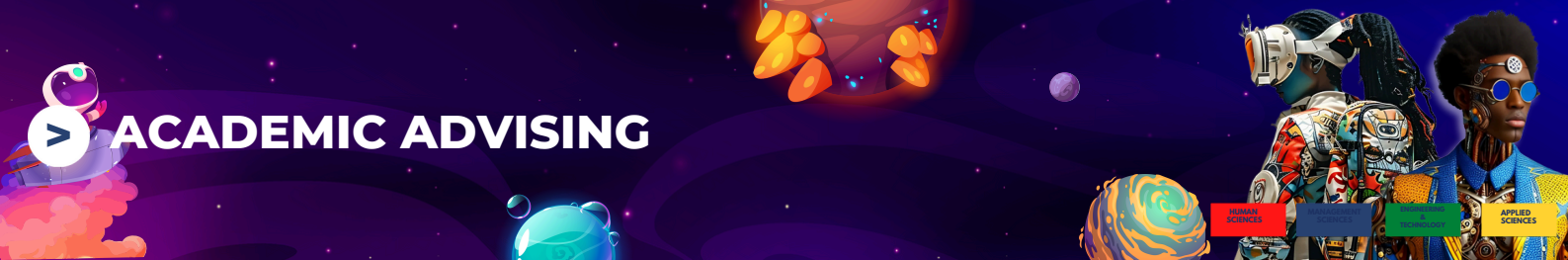
E-mentoring – phone, email, online platforms

## CONTACT

MR. MOTHUSI SAMOSAMO  
016 950 7734

[CLICK HERE](#) →





# > ACADEMIC ADVISING

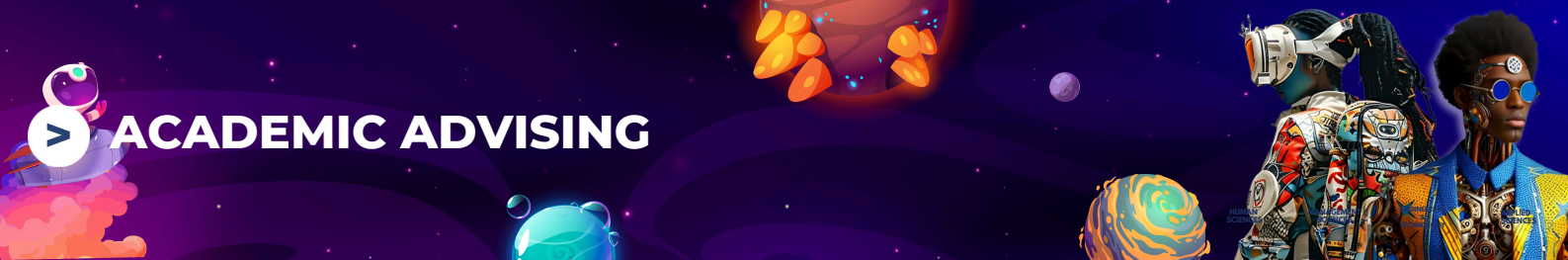
## ABOUT

VUT considers Academic Advising as a goal oriented and multidimensional event that constitutes various ongoing academic and professional development processes.

- Academic advising at the VUT is mindful of a need for collaborative and contextually relevant practices, as well as for respectful and ethical
- Advisor-advisee relationships and responsibility-taking in support of advisees becoming.
- The advising process is therefore holistic in nature, and happens in systematic, thoughtful, and ongoing ways.
- Key to academic advising is advisors' assistance to students in pursuit of developing meaningful educational plans that are congruent with their interests, strengths, values, and abilities and that could support the realisation of their life and career goals.

## Academic Advising Mission

- To assist with the holistic development of students towards becoming critical thinkers and lifelong learners and people who can make an impact in an increasingly technological, entrepreneurial, and fast changing world.
- Academic advising at the VUT is research informed, collaborative and innovative teaching and learning process.
- It empowers students to connect with the institution, and to take ownership of their education through personalised and comprehensive academic advising that is aligned with their career, and life-long goals.
- Academic advisors at the VUT endorse and model an appreciation for student diversity as an integral part of an inclusive learning environment.
- Academic advisors collaboratively work to strengthen the importance, potential and unique nature of everyone served within the academic setting to promote engagement for student success.



## CONTACT

### **Mr Kwanele Shoba**

Academic Advisor (Faculty of Applied & Computer Sciences)  
kwaneles@vut.ac.za/ 0169506709

### **Ms Sanele Nxumalo**

Academic Advisor (Faculty of Engineering & Technology)  
sanelen@vut.ac.za/0169506756

### **Ms Lerato Motloun**

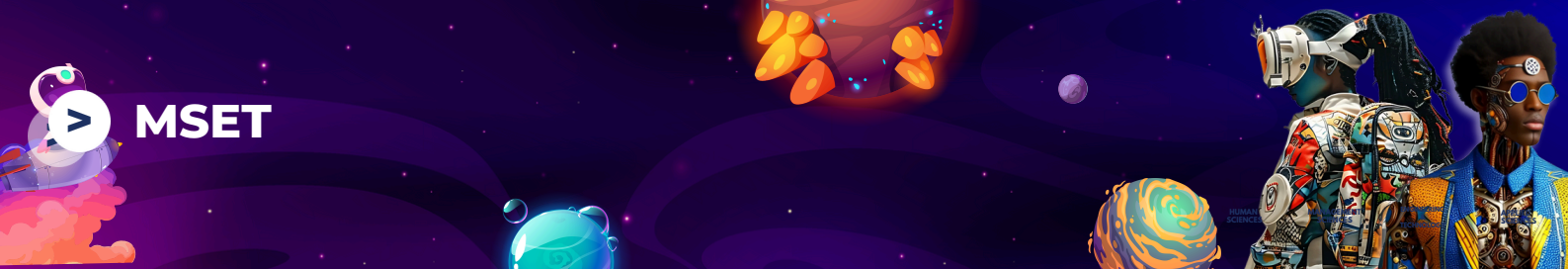
Academic Advisor (Faculty of Human Sciences)  
lerato.mo@vut.ac.za/0169507575

### **Mr Emmanuel Mphelo**

Academic Advisor (Faculty of Management Sciences)  
emmanuelm3@vut.ac.za

## CONTACT

MR. MOTHUSI SAMOSAMO  
016 950 7734



**MSET**

## **MATHS, SCIENCE, ENGINEERING & TECHNOLOGY**



The Mathematics, Science, Engineering and Technology (MSET) Centre is aimed at helping students who are experiencing challenges with mathematics, chemistry, physics, and mechanics and/or want to deepen their knowledge and understanding of these subjects as well as to enhancing their performance

### **OUR SERVICES**

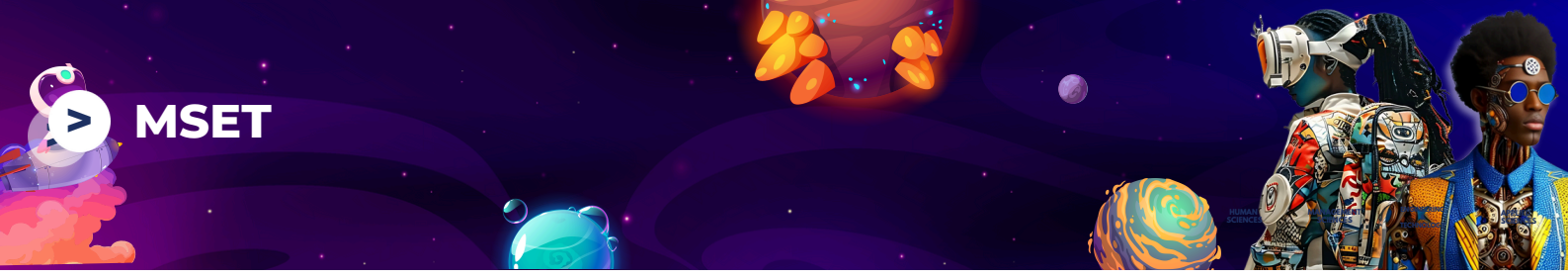
- We provide support and assistance with Mathematics, Chemistry and Physics through:
- One-on-one and small group consultations (online and/or contact)
- Tutorial classes

### **WHERE ARE WE LOCATED**

We are located at the Y-building next to the Sports and Recreation Centre







WE LOOK FORWARD TO MEETING YOU ONLINE AND/OR @ THE CENTRE

## CONTACT

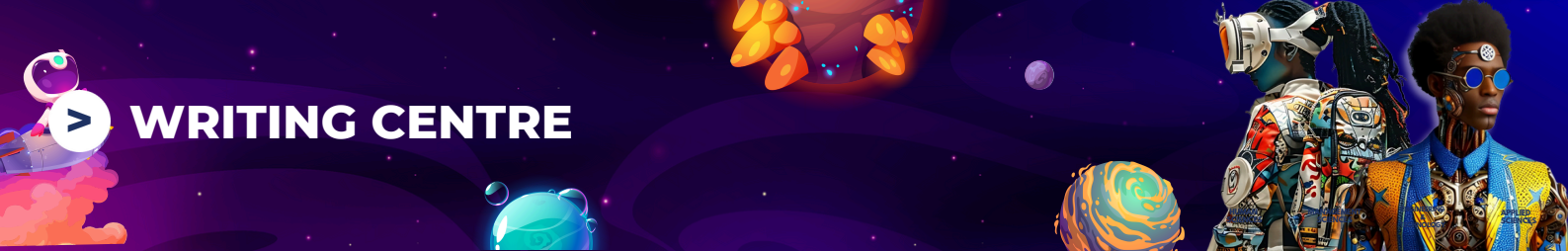
**Dr MG Peleyeju**

[mosesp@vut.ac.za](mailto:mosesp@vut.ac.za) / 0169507559

**Mr Kabelo Raselabe**

[kabelor@vut.ac.za](mailto:kabelor@vut.ac.za) / 0169507644

[CLICK HERE](#) →



# > WRITING CENTRE

## ABOUT

The Writing Centre is a place where students of all disciplines and writing abilities can discuss their writing, with a postgraduate writing consultant. Using approaches which promote conversation and inquiry in on-to-one and small group consultation. The Writing Centre helps you to become more active in conceptualizing and improving your writing.

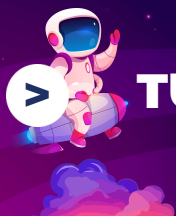
Main aims of the Writing Centre:

- To create better writer
- To create a writer-friendly environment, where students are
- comfortable with their written work
- To help students find solutions to their own writing

## CONTACT

MS. INNOCENTIA SHUBE  
016 950 9698

[CLICK HERE](#) →



# TUTOR PROGRAM



## ABOUT

Tutors can be defined as peers, who are not lecturers, but help and support learning of others in an interactive, purposeful, and systematic way. A tutor, mentor, reinforces ideas and facilitates learning. Tutors provide you with alternative ways of viewing concepts to reach an understanding of the subjects, as well reinforcing existing concepts and giving extra practice to each area. Often, it includes putting ideas in a simpler, easy-to-understand way and then reinforcing that concept through practice, in a problem-solving context.

Tutoring, in comparison to professional teaching, can provide:

- More practice
- More activity and variety
- More individualised help
- More questions
- A simpler vocabulary
- More modelling and demonstration
- More locally relevant examples
- More prompting and self-correction
- More immediate feedback and praise
- More opportunities for generalisation
- More insight into learning
- More self-regulation and ownership of the learning process

Kindly ask your lecturers about tutorials for the subjects that you are struggling with

## CONTACTS

**Dr MG Peleyeju**

[mosesp@vut.ac.za](mailto:mosesp@vut.ac.za) / 0169507559



# E-Learning Training

## Vaal University of Technology eLearning Department: Enhancing Learning Through Technology

The Vaal University of Technology (VUT) eLearning Department provides academic support services, professional development, and technical assistance to ensure the effective integration of technology in delivering high-quality courses. This initiative is aligned with the VUT Strategy 2033+ vision of fostering ***"learning and innovation for a digitally smart and sustainable industrial progress and socio-economic transformation"***.

**Through collaborative partnerships, the department leverages innovative technologies such as:**

<b>Blackboard VUTela</b>	<b>Kahoot</b>
<b>SAM (Skills Assessment Manager)</b>	<b>MindTap</b>
<b>Numbas</b>	<b>Respondus Assessment Proctoring tool</b>
<b>EON Reality</b>	<b>Class Technologies</b>
<b>Turnitin</b>	<b>MyMarketing experience</b>

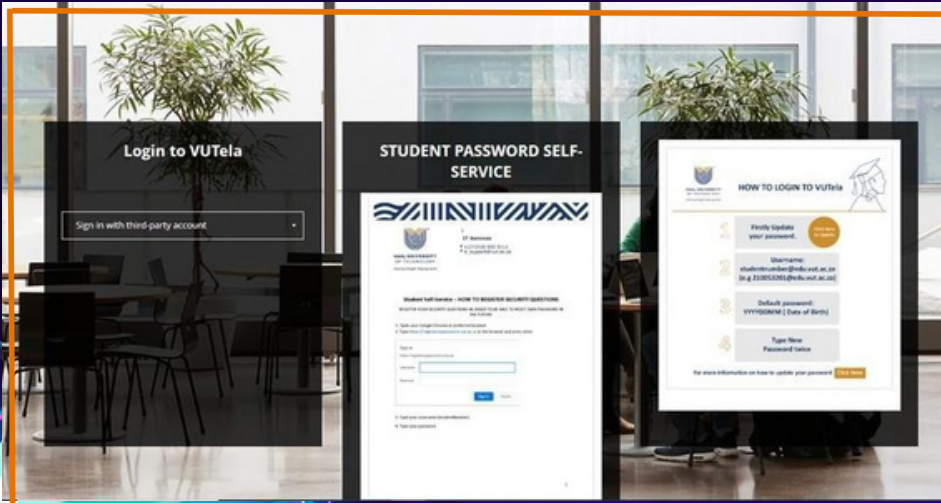
These tools are instrumental in improving student learning experiences, promoting active engagement, and preparing graduates for a competitive, tech-driven future.

All first-year students will receive VUTela training during their orientation program and continuous support. First-year students also have the opportunity to complete the online Blackboard Self- Paced Training course, designed to train students on the effective use of Blackboard tools and introduce them to other Ed-Techs.

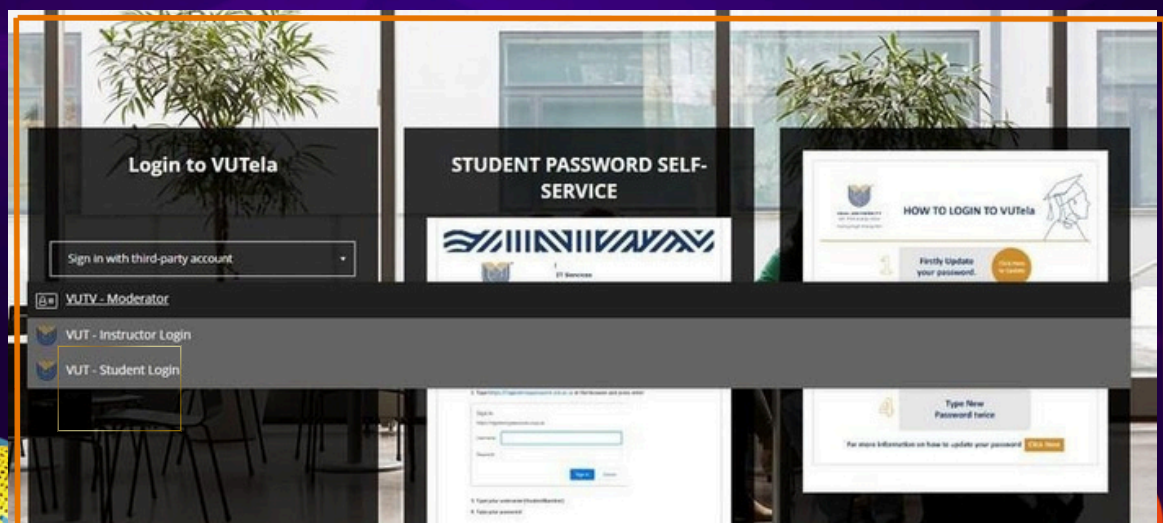
**To Login to VUTela follow the instructions below:**

**STEP 1: Visit Vutela page by clicking on the link**

**<https://vut.blackboard.com/> (use Firefox or Chrome browser)**

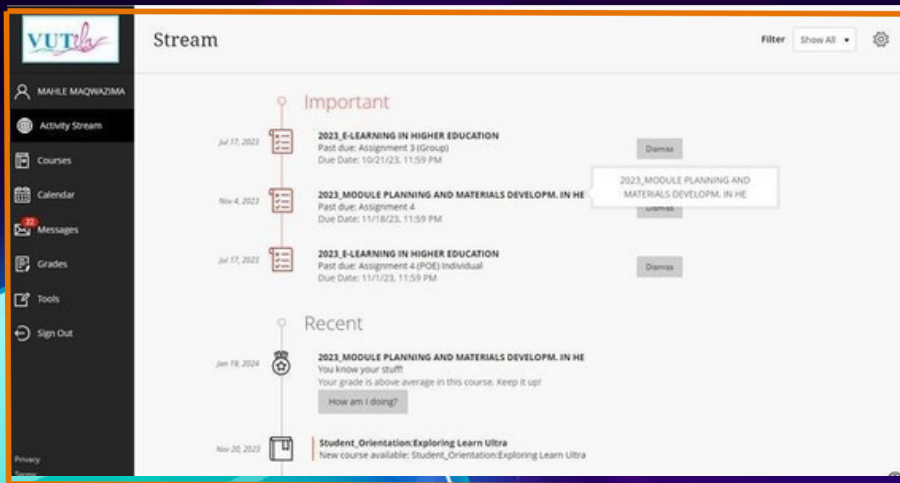
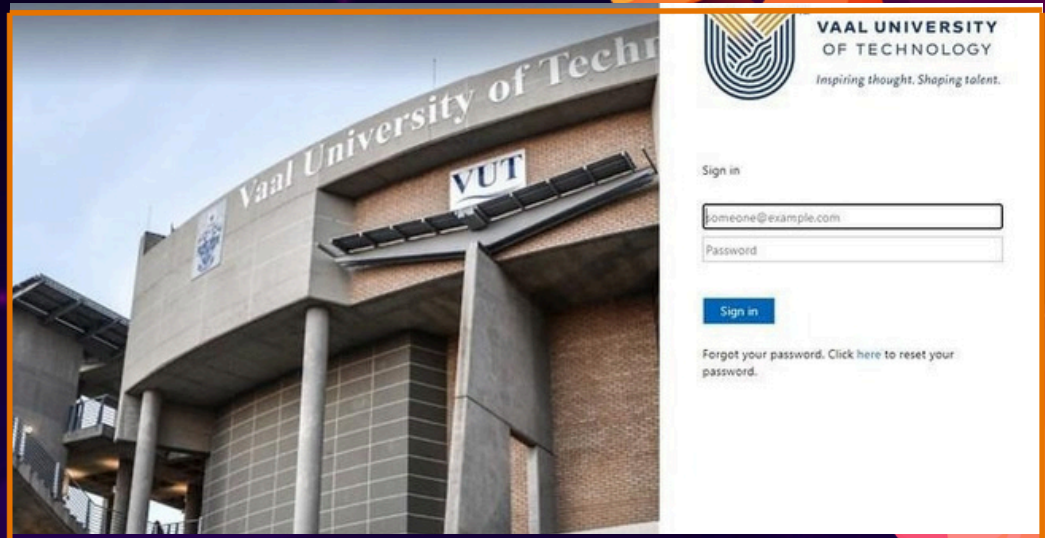


**STEP 2: Click on the sign in with third party account and select student.**





**STEP 3: Enter Your Credentials Username: VUT Student email (studentnumber@edu.vut.ac.za) Default Password: Date of birth (YYYY/MM/DD)**



## HOW TO INSTALL THE BLACKBOARD LEARN APP

1. Select the applicable app store for your mobile device
2. Install the app
3. Search for
4. Login with your student email account credentials

Vaal university of Technology  
Public: 4NOKWY

**FOR FURTHER QUERIES PLEASE EMAIL THE EMAIL ADDRESS BELOW:**

**VUTela related queries:**

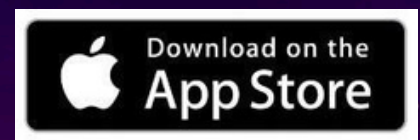
**Email: [elearning@vut.ac.za](mailto:elearning@vut.ac.za)**

**Tell : 016 950 7738**

**PASSWORD RELATED QUERIES:**

**Email : [it\\_support@vut.ac.za](mailto:it_support@vut.ac.za)**

**Tell : 016 950 9111**







**VAAAL UNIVERSITY  
OF TECHNOLOGY**

*Inspiring thought. Shaping talent.*

### IT Services

- +27(0)16 950 9111
- it\_support@vut.ac.za

## Student Self-Service – HOW TO UPDATE PASSWORD

USE WHEN RECEIVED DEFAULT PASSWORD TO UPDATE TO PREFERRED PASSWORD OR YOUR PASSWORD HAS EXPIRED:

1. Open your Google Chrome or preferred browser
2. Type <https://logmein.vut.ac.za/adfs/portal/updatepassword/> in the browser and press enter



3. Type your VUT student email
4. Type your old or default password

<b><u>PASSWORD RULES</u></b>
Minimum password length must be 8 Characters.
Passwords must consist of a mix of special and alpha-numeric characters
Passwords must not be the same as the username.
Passwords may not be blank.

Passwords may not be part of history – used before in less than 6 months

5. Type New password

6. Confirm New Password



student portal

Update Password

Your password is successfully updated.

7. Click submit to complete – Your password should be updated.

**If you still cannot update password after following above steps**

Contact Help Desk

[it\\_support@vut.ac.za](mailto:it_support@vut.ac.za)

NB: 24hr turnaround time for emails.

**016 950 9111**

Operating Hours:

07:45am – 4:30pm Weekdays

Closed on Weekends

Closed on Holidays



**VAAAL UNIVERSITY**  
OF TECHNOLOGY

## **VUTela Tools Online and Face-to-Face Weekly Sessions**

Session	Date and Time	Mode
<b>ENGINEERING AND TECHNOLOGY</b>		
Session 1	03 February 2025 09:00 am to 11:30 am	Face to Face Venue: P301/302
Session 2	03 February 2025 11:00 am to 13:00 pm	Face to Face Venue: P301/302
Session 3	03 February 2025 13:00 pm to 15:00 pm	Face to Face Venue: P301/302
Session 4	03 February 2025 14:40 pm to 16:00 pm	Face to Face Venue: P301/302





**maVuti**

**VAAL UNIVERSITY**  
OF TECHNOLOGY

## **VUTela Tools Online and Face-to-Face Weekly Sessions**

Sessions	Date and Time	Mode
<b>APPLIED AND COMPUTER SCIENCES</b>		
Session 1	04 February 2025 09:00 am to 12:00 pm	Face to Face Venue: P301/302
Session 2	04 February 2025 12:40 pm to 15:00 pm	Face to Face Venue: P301/302
Session 3	04 February 2025 13:00 pm to 14:30 pm	Face to Face Venue: P301/302
Session 4	04 February 2025 14:40 pm to 16:00 pm	Face to Face Venue: P301/302

**VUTela Tools Online and Face-to-Face  
Weekly Sessions**

Sessions	Date and Time	Mode
<b>MANAGEMENT SCIENCES</b>		
Session 1	05 February 2025 09:00 am to 10:30 am	Face to Face Venue: P301/302
Session 2	05 February 2025 10:40 am to 12:10 pm	Face to Face Venue: P301/302
Session 3	05 February 2025 13:00 pm to 14:30 pm	Face to Face Venue: P301/302
Session 4	05 February 2025 14:40 pm to 16:00 pm	Face to Face Venue: P301/302



**VAAL UNIVERSITY**  
OF TECHNOLOGY

## **VUTela Tools Online and Face-to-Face Weekly Sessions**

Sessions	Date and Time	Mode
<b>HUMAN SCIENCES</b>		
Session 1	06 February 2025 09:00 am to 10:30 am	Face to Face Venue: P301/302
Session 2	06 February 2025 10:40 am to 12:10 pm	Face to Face Venue: P301/302
Session 3	06 February 2025 13:00 pm to 14:30 pm	Face to Face Venue: P301/302
Session 4	06 February 2025 14:40 pm to 16:00 pm	Face to Face Venue: P301/302



This work is driven by a dedicated team, including the eLearning Manager, Instructional Technologist, Instructional Designer, Faculty Support Officer, Student Assistants and Graphic Designer. Their combined expertise reflects VUT's commitment to producing "techno-entrepreneurial graduates and innovators" as highlighted in the university's mission.

### E-Learning Team

eLearning department support Faculties and Departments through:



**Tisetso Mohloai**  
e-Learning Manager



**Bongani Khoza**  
e-Learning Help Desk



**Maphutsi (PJ)**  
Graphic Designer



**Asemahle Maqwazima**  
Student Assistance



**Thandile Langeni**  
Student Assistance



**Edward Dube**  
Student Assistance



**Refilwe Modise**  
Instructional Designer



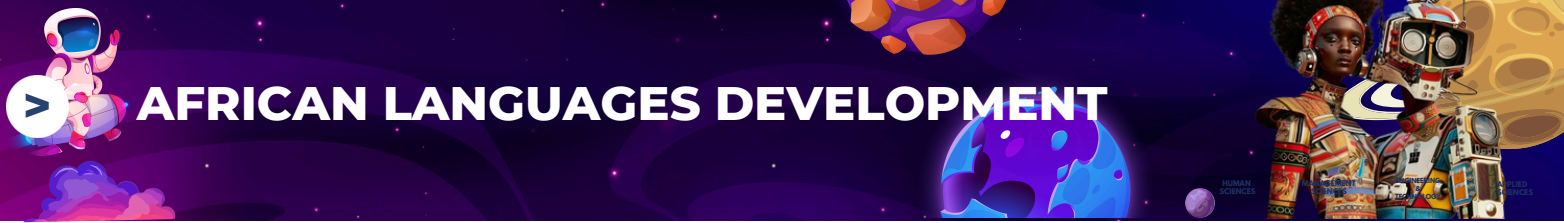
**Natacia Mnguni**  
Instructional Technologist

This approach underscores VUT's strategic goal to create a quality digitally enhanced learning environment, as outlined in its institutional commitment to excellence, innovation, and a student-centric experience.

### E-Learning Offices:

**PS building (Centre for Academic Development CAD) first floor:**

- Office PS 104
- Office PS 106
- Office PS 107
- Office PS 203



## ABOUT

A strategic Unit of the University that focuses on the development of African languages in different forms within VUT. The Unit also facilitates the implementation of the VUT Language Policy. Although the Unit does not deal directly with students, they are however encouraged to contact the Unit whenever they need assistance that is African languages related.

### Language Services

The Unit coordinates and manages translation, language editing and interpreting services at VUT. We develop and produce glossaries for various courses in various disciplines and we also translate documents from English into the identified African languages. Furthermore, we also provide subtitles to video recorded lectures. The three most spoken languages on campus are Sesotho, Sepedi and isiZulu. The university is currently developing Sesotho and Sepedi languages. However, it should be noted that isiZulu and other African languages will be added once resources are available. We build Sepedi and Sesotho terminology databases and authenticate these through our collaboration with other universities and language interest bodies/organisations. This is our attempt to develop these indigenous languages to the level of operation enjoyed by both English and Afrikaans.

### Language Policy Implementation Strategy

The Unit is tasked to draft a Language Policy Implementation Strategy and drive the implementation processes across the entire University. Key to our mandate is assisting the University faculties, divisions, and departments in complying with the VUT Language Policy.

## CONTACT

MS. MILLICENT SERIPE  
016 950 6960

[CLICK HERE](#) →



## ABOUT

The VUT E-Skills CoLab is responsible for skilling, up-skilling, and re-skilling of citizens in digital skills through various training programmes. Due to the e-readiness rankings of South Africa, which improved slightly over the last few years, this digital skills programme is an essential tool to contribute to the growth of the ranking and give citizens the skills to participate in the digital economy of South Africa.

The CoLab offers basic to advanced digital literacy skills. The basic skills include computer and mobile literacy. The advanced courses include web development, data science and many other technical proficiencies through its partnership with the National Electronic Media Institute of South Africa (NEMISA).

The CoLab also has an exciting focus on ICT business Development through our ICT Technical courses including Cell Phone Repairs, DTT, Web and App development, Fibre optics, WISP and others. We equip our participants with the necessary knowledge, skills and tools to start their businesses within the ICT space in their communities.

Use your leisure time as an opportunity to invest in yourself, by equipping yourself with the tools to thrive in an increasingly digitalized society.

## Register for a Short Learning Skills Programme Today!

Important Links



### Get In Touch!



VUT E-Skills



[e-skills@vut.ac.za](mailto:e-skills@vut.ac.za)





## ABOUT

Co-operative Education facilitates a unique learning experience which delivers a specific type and level of knowledge, understanding and skills development through learning by applying theory in practice. The University partners with Industry in order to facilitate this unique learning process.

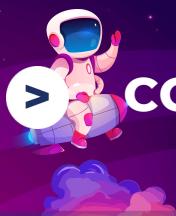
Co-operative Education is the umbrella term that is used to summarise all activities such as placement of WIL students, Internship, etc. Work Integrated Learning as a pedagogy of learning consist of different modalities. In VUT, Workplace Based Learning is used as a compulsory modality in most disciplines offered.

## STRATEGIC GOAL, OBJECTIVES & PRIORITIES

Co-operative Education is aligned with the University's strategic objective 1: Techno-Entrepreneurial Graduates and Innovation: Quality student experience. The strategic priorities of Co-operative Education are placement of students, forging relationships with industry, seeking funding of students, as well as seeking strategic partnerships and preparation of students for the real world of work.

## VISION

Co-operative Education aligned its Vision and Mission with the Vision and Mission of VUT. Co-operative Education's Vision is to provide Co-operative Education services to the students to enhance their employability in the industry and entrepreneurship capabilities.



# CO-OPERATIVE EDUCATION



## MISSION

To promote and extend the academic learning process into the workplace through Co-operative Education for the benefit of employers, students and the University by:

- Establishing Co-operative Education partnerships with host employers aimed at providing suitable learning opportunities for students.
- Establishing mechanisms to promote Co-operative education both internally and externally to increase visibility and support.
- Participating in research in Co-operative Work Integrated Education (CWIE).
- Collaborating with stakeholders both national and international to build capacity of Co-operative and Work Integrated Education (CWIE).

## VALUES

- Excellence
- Professionalism
- Integrity & honesty
- Transparency
- Mutual respect
- Tolerance
- Creativity
- Collegiality
- Diversity

## SERVICES OFFERED

- Forging relationships with industry, commerce and SETA's
- Sourcing possible funding for students and graduates
- Receiving CV's of students for placement opportunities
- Database for eligible, placed and unplaced students
- Company requests
- Schedule interviews on campus for companies



# CO-OPERATIVE EDUCATION



- Placement of students (WIL, Internship and permanent opportunities)
- Placement on campus
- Orientation of students
- Awareness campaigns
- Employability Workshops (Job Search Skills, CV Writing Skills and Interview Skills)
- Submission of WIL reports
- Work Readiness Programme
- Company presentations
- Annual VUT Career Fair
- Annual Employer Awards Function

## CONTACTS

### CONTACTS

N-BLOCK (First Floor) N108 - above the Clinic

Office of the Director (Dr A Moletsane): 016 950 9137

Administrator to the Director (Ms L Dreyer): 016 950 9372

Industry Liaison Practitioners: 016 950 9151 / 9343 / 9804

Database Coordinator (Mrs P Madlodlo): 016 950 9707

WIL Administration: (Mrs C Dos Santos): 016 950 9161

Information Coordinator: (Mrs S Mkhwanazi): 016 950 9457

Main Reception: 016 950 9496 / 9522 / 9388

### Social Media

Facebook – VUT Co-op

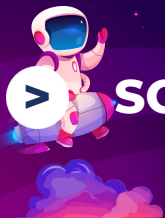
Twitter - @VUT\_Cooperative

LinkedIn – VUT\_Cooperative Education Department

Follow the link for more information

[CLICK HERE](#) →





# SOCIAL JUSTICE AND TRANSFORMATION



## ABOUT

Social Justice and Transformation is responsible for the implementation of VUT's integrated Transformation plan, it also plays a big role in enhancing the image of VUT in the eyes of its stakeholder through public meetings, road shows, and events.

**Transformation Goal:** Ensuring that VUT not only projects a positive image but equally lives up the true meaning of social justice where all members of VUT family are treated with respect.

**Transformation unit promotes:** Gender sensitivity and inclusivity in university operation.

### Vision

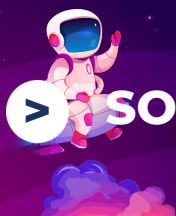
To ensure Transformation at the University and respond to National Institutional Imperatives and thereby ensuring an environment which promotes and adheres to the principles of Social Justice.

### Mission

To institutionalize Social Justice and Transformation at all levels of the Institution.

### Values

- Dignity Respect
- Equity Diversity
- Equality
- Integrity



## SERVICES

Compile a database for all staff and students with disabilities

Offer advice on teaching and learning methods to academic staff seeking support in this area

Produce academic/university related material for persons with disabilities in accessible formats

Advocacy to improve the physical accessibility on campus for all persons with disabilities

Sign language interpreting for people with hearing impairment including note taking and other assistive devices

Networking with organisations for people with disabilities including institutions of higher learning and the community in general regarding training, advice and support

Assistance with registration, bursary and loan applications and interviews, as well as individual administrative support.

Registration with Disability Services Office as soon as possible after registration with VUT and provide relevant documentation, e.g. a letter from a doctor or hospital confirming disability

Recruitment of volunteers

Training

Exam concessions and exam assistance

Liaison with staff, and

Adapted study material



# SOCIAL JUSTICE AND TRANSFORMATION



## Types of disabilities

- Visual impairment (blind and partially sighted)
- Hearing impairment (deaf and hard-of-hearing).
- Physical impairment (e.g., amputation, paraplegia, cerebral palsy)
- Learning impairment (e.g., dyslexia, attention deficits disorder)
- Mental/psychological impairment (e.g., psychiatric illness/condition)
- Others (e.g., epilepsy, chronic illnesses such as diabetes, speech defects)

Certain chronic illnesses, such as multiple sclerosis, cancer and diabetes can have various disabling effects. As these occur, accommodation is made as needed per individual. The support that SJT offers is not only for students with disabilities, staff and visitors with disabilities are also included.

## CONTACT

MS. PUSELETSO MELATO  
016 950 9754

[CLICK HERE](#) →





# > INTERNATIONALISATION

## ABOUT

The VUT Internationalisation Department is responsible for the following functions:

- International student medical aid enquiries, new applications & renewals and well being
- International student guidance and counselling in conjunction with SSS and Clinic
- International student accommodation guidance and residence application
- International student Immigration & medical aid verification
- International student confirmation letters
- International scholarships
- Student Exchange mobility in and out bound
- Provide advice and management of international partnerships
- International student support services
- Management of university students and staff members inbound and outbound mobility
- Promotion of international events and special day
- International student admissions and registrations in collaboration with central admissions
- Coordinate joint international projects and consortium networks, and
- Support central student recruitment office

## CONTACT

MRS. VENESSA BRADBURY  
+27 16 950 9946

[CLICK HERE](#) →



# VAAL UNIVERSITY OF TECHNOLOGY

Inspiring thought. Shaping talent.

**2024/2025**  
**Student-Representative  
Council**

## 2024/25 Student-Representative Council



**Nkosinathi Nkosi**  
**President**

072 786 8642



**Kholofelo N. Ndaba**  
**Deputy President**

060 477 1342



**Tumelo Ramabolu**  
**Secretary-General**

068 408 3893



**Godfrey L. Mathiba**  
**Deputy Secretary-General**

076 179 0011



**Monde Mhlakaza**  
**Treasurer-General**

065 593 9036



**Carcidio J. Khoza**  
**Academic Officer**

081 567 9482



**Singita Maluleke**  
**Entertainment Officer**

060 256 4533



**Koslina Chimole**  
**Religious and Cultural  
Officer**

073 650 1711



**Ndzalama Baloyi**  
**Legal, Policy and  
Constitutional Affairs Officer**

072 884 3657



**Musa R. Shingange**  
**Housing and Catering  
Officer**

064 352 7559



**Risima A. Mhlongo**  
**Sport Officer**

072 675 7702



**Gerald Matuba**  
**Gender and Transformation  
Officer**

064 965 7793



**Njabulo Nzuza**  
**International Students  
Officer**

060 436 5160



**Siphwe Sadiki**  
**Media and Publicity  
Officer**

078 647 8246



(074 627 4938)



## **General Information**

All student examinations and other assessments, together with associated incidental matters, are governed by student assessment regulations.

Please Note: Should ITS and Web dates differ, ITS will be the correct date.

Exam timetables are published and made available to students not less than two weeks before commencement of examinations.

## **Methods of publishing examinations timetables:**

Students are requested to continually check their timetable for any updates.

Exam timetables are made available on the university website, notice boards and examination office.

You can access their timetable via student ITS iEnabler.

Past examination papers are made available to you at the university Library.

The library also makes past examination papers available on its online facilities.

## **Exam Results:**

After writing assessments and examinations, the outcomes are made available to you by the Examinations department.

Methods for publication of results:

Results are pasted on students' notice boards

Results are given to you personally by the Examinations department You can access your results via student ITS iEnabler, and /or SMS

from the university IVR system. SMS the number 34763





## ABOUT

It is with great pleasure that the VUT Library welcomes new students as well as staff and students returning for the new academic year. Apart from the Main Library at the Vanderbijlpark Campus, there is also a branch library which is located at Sebokeng Campus.

The VUT libraries play an integral role as a one-stop place to meet your information needs. The library's collection includes a variety of resources ranging from print to electronic resources such as books, e-books, print & online journals, multimedia, and those journal articles available in various online databases. The library offers training to students on how to utilize these resources to find information.

Apart from the good resources that the library provides, there are great facilities which are in different floors of the library, and these include study rooms, computer rooms and general study areas.

As "Your Information Partner of Choice" we look forward to providing you with great customer service and a welcoming environment to meet your educational needs.

The library staff wishes you a happy and successful year ahead!

**Faculty Librarians**  
**Faculty of Applied and Computer Science Librarian**  
**Zodwa Somi**  
**P: 016 950 9650**  
**E: [zodwa@vut.ac.za](mailto:zodwa@vut.ac.za)**  
**Office number: H201 – 29**

**Faculty of Engineering and Technology Librarian**  
**Dr. Karien du Bruyn**  
**P: 016 950 9651**  
**E: [kariendb@vut.ac.za](mailto:kariendb@vut.ac.za)**  
**Office number: H301-36**

**Faculty of Human Sciences Librarian**  
**Mpilwenhle Hlongwa**  
**P: 016 950 9658**  
**E: [mpilwenhle@vut.ac.za](mailto:mpilwenhle@vut.ac.za)**  
**Office Number: H201-30**

**Faculty of Management Sciences Librarian**  
**Rebecca Fani**  
**P: 016 9506627**  
**E: [rebeccaf@vut.ac.za](mailto:rebeccaf@vut.ac.za)**  
**Office number: H301-30**

**For more information: [library@vut.ac.za](mailto:library@vut.ac.za)**



HUMAN  
SCIENCES

## TECHNOLOGY TRANSFER AND INNOVATION

VUT's TTI is a strategic technology hub is based in Sebokeng, Vaal - Southern Gauteng region. An inception between government and VUT, TTI endeavors to promote South African SMMEs and industrial competitiveness.

The strategic location, available infrastructure as well as the current entrepreneurial culture make the TTI an ideal implementing agency for driving regional government programmes within the Southern Gauteng region. The hub operates a unique world class Advanced Manufacturing Precinct to assist entrepreneurs develop product prototypes. TTI employs engineers, scientists, design and additive manufacturing specialists.

### TECHNOLOGY STATION FOR MATERIAL PROCESSING TECHNOLOGIES (TSMPT)

- Offers industrial design, testing & analysis, Product & process improvement, Prototyping and Training & technology demonstration
- Assists SME manufacturers of metal-based products and composite-based products to not only improve their products, but their product knowledge, processes, process knowledge and skills. VUT willingly assists and guides potential clients with any viable and marketable products and ideas. This support extends to the acquisition of potential funding through various institutions.

Focuses on assisting students, SMMEs and manufacturers to attain maximum potential, enabling economic growth, job creation and skills development in South Africa.

- Provides solution-orientated expert and training services in composites and metals-based products through technology transfer.



## **TECHNOLOGY STATION FOR MATERIAL PROCESSING TECHNOLOGIES (TSMPT)**

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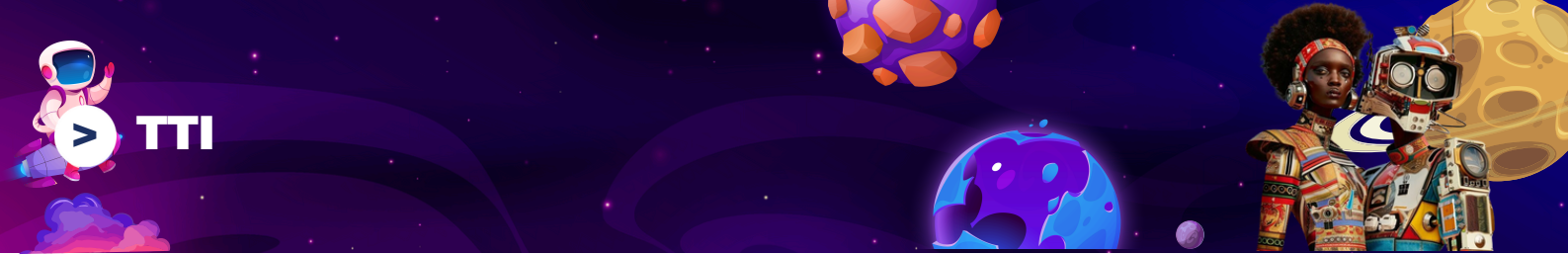
## **ADVANCED MANUFACTURING PRECINCT (AMP)**

The VUT AMP functions as a service bureau supporting local industry, entrepreneurs, as well as providing research support to local and international researchers.

## **ENGINEERING MANUFACTURING UNIT (EMU)**

EMU is equipped with CNC milling machines, CNC lathe and other conventional engineering machines and equipment. These include metal fabrication equipment for sheet metal, welding and other.





## THE CASTING SIMULATION NETWORK (CSN)

- CSN is a network supported by the Department of Science and Technology's Technology Localisation Implementation Unit (TLIU) through a sector wide technology assistance package.
- Provides access to casting simulation software for the foundry industry through a network of support centres.
- Ametex is the MAGMA GmbH partner in South Africa, which the CSN utilises as its technology partner.

### **Acting Executive Director:TTI**

**Maemo Kobe**

**(016) 930 5305**

### **Senior Administrator**

**Rynette Coetzer**

**(016) 930 5015**

### **Intellectual Property**

**Martha Ikome**

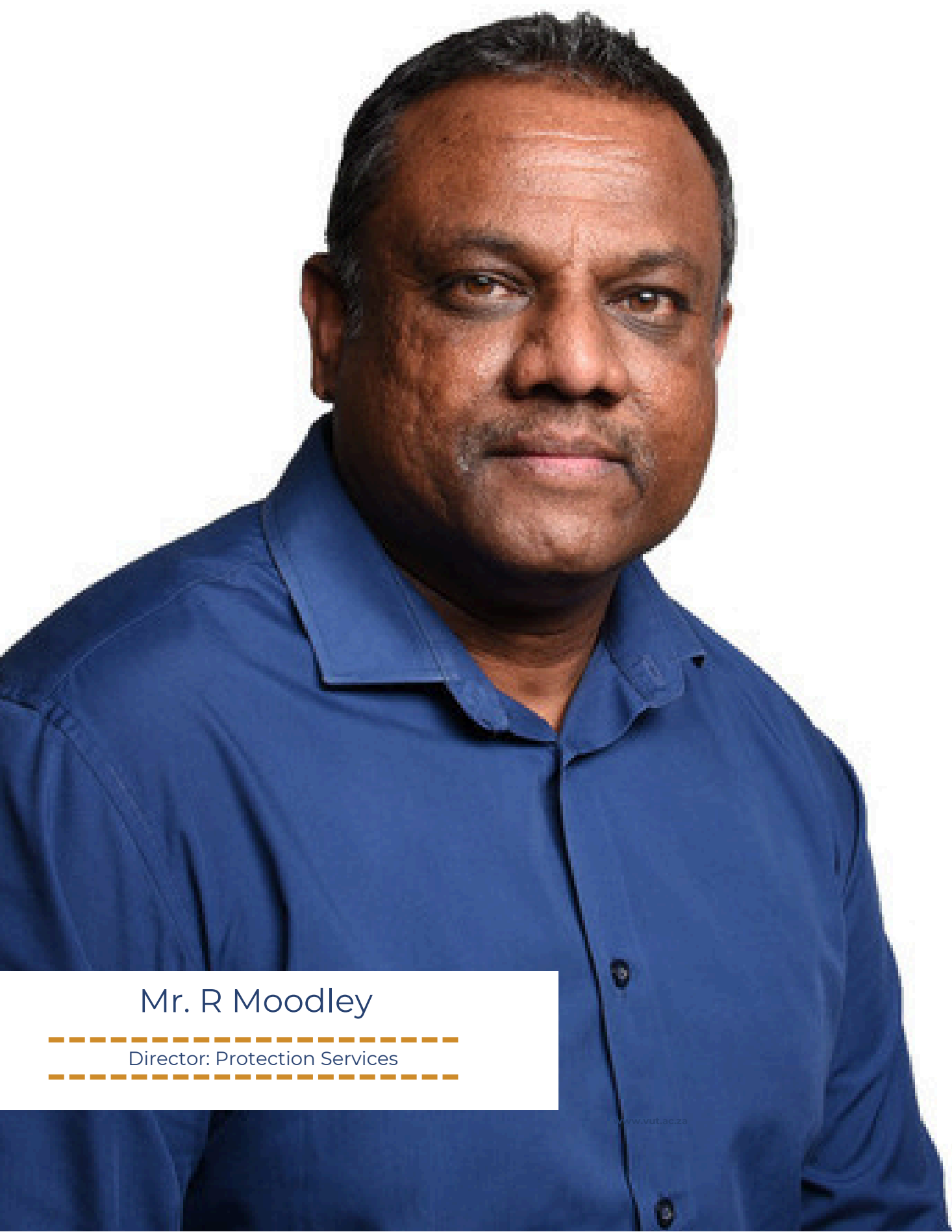
**(016) 930 5127**

### **ADMINISTRATOR**

**Gontse Serero**

**(016) 930 5106**





Mr. R Moodley

Director: Protection Services



# PROTECTION SERVICES

## GENERAL INFORMATION ACCESS CONTROL

At Protection Services, our core responsibility is to ensure the safety and security of students and staff. When your student access card is issued, it will automatically be encoded to grant you access to relevant venues and pedestrian gates, allowing you to proceed with your studies without disruptions.

We rely on students to provide necessary information to help us maintain a safe environment. Please note that negligence is a major risk to security—always take precautions and ensure your access card is secure.

If requested by a Security Officer, you must present your student access card without hesitation. This helps us assist you more efficiently.

In case of an emergency, please contact our Command Centre immediately at 016-950 9384.

### **Access Card Section Operating Hours:**

Monday to Friday

07h45 – 16h30

For any security-related concerns, feel free to speak to our security personnel.

Stay vigilant, stay safe!





## ACCESS CARDS

## ISSUING OF ACCESS CARDS

All students must access the Requirements for:

- First-Year Students. university with a VUT access card. It is extremely important Proof of Registration that you take all precautions to Proof of Payment
- ensure that your access card is ID Book
- not lost or stolen.
- If you should lose your card, immediately Requirements for Returning students inform the card section on Proof of registration 016 950 7640
- First year students get Proof of payment
- The card for free while damaged ID Book or lost cards cost R110. Existing access card

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## **VEHICLE PARKING ON CAMPUS**

All students have access to designated student parking areas between the Bedworth access gate and the robot gate. Students are not allowed to park on loading zones, no parking zones, any space not

designated for parking or in a parking area that is not designated for students. If this should happen your vehicle will be clamped and you will be required to pay a fine of R150. Although every precaution will be taken to protect the campus from risk, the university has no obligation to safeguard your car from theft or damage or provide you with a parking space. You park your vehicle at your own risk. Security Officers are deployed at various points for the safety and security of students, please treat them with respect and courtesy. If you encounter a problem, please inform the security immediately.

## **VEHICLE PARKING ON AT RES**

Only students residing at the Residences may obtain a vehicle sticker to enter the Residences with his/her vehicle. The procedure and sticker are obtainable from the Traffic Control Office on 016-950 9784. No vehicle may gain entry into residences without a valid parking sticker.

Non-residents may not enter the residence area. The purpose of this is to prevent theft, and unwanted persons from entering the Residences. The vehicle owner and its passengers must on.

request from a security Officer produce their access card for identification. Your vehicle may be searched by traffic officers at any time.

Please obey the rules of road and ensure that you take notice of pedestrians.

Alcohol is not permitted on campus. There is a visitors parking area at the residences and visitors are required to complete a visitor's register as well as produce their license and id for scanning by the security.

Failure to comply with the rules and regulations may lead to arrest.

## **LOST AND FOUND PROPERTY**

The Control Room at Protection Services at V-Block is where all lost and found items are handed in. It is important that you first report to this office and enquire about your lost item.

## **PEDISTRIAN GATES,ALCOHOL**

All the pedestrian gates, Alcohol is not permitted onto entering the VUT is equipped campus premises. No unlicensed with turnstiles which are or unauthorized sale of liquor is electronically controlled. Please permitted. Illegal liquor found or do not tamper with the confiscated by Security Officer's mechanism or provide your will be destroyed and disciplinary card to another person to enter. action will be brought against the This is for your own safety and a person. Only controlled events co- criminal offence. If you carry an ordained by Student Support laptop or electronic device such Services through Protection as an iPad, please declare this Services may be authorized to with the security. If you do not have alcohol, served on campus declare this in a register, proof via a temporary liquor license of ownership will be requested when going out of the university.

Every student and their bags are subjected to searching and being scanned by a metal detector at any given time by a Security Officer. Luggage bags can't pass through turnstiles therefore not allowed on the campus, only at the residence. Weapons are not allowed on campus and is a criminal offence if not declared.

## **FIRE ARMS/WEAPONS**

As indicated on signs on all our entrance gates, no person is entitled or permitted to bring in any fire-arm or dangerous weapon into VUT premises. At the VUT we do not have any facility to safely store fire-arms. It is therefore highly recommended that you leave your fire arm at home. Metal detectors are used by Security Officers to prohibit you entering with weapons and if found criminal proceedings may be instituted against you.



## PROTECTION SERVICES INFORMATION AND LOCATION

We are situated at V-Block opposite GW Auditorium Building.

If you have any security related concerns or enquiries or would like to know what you can do to help keep the campus community safe, please talk to the Protection Services security staff, or contact the Protection Service office.

### HEAD OF DEPARTMENT

Mr R Moodley

### FIRE RESPONSE OFFICER

Ms. Jessie Zondo

V001-1

(016) 950 7844 OR 076 291 4452

### EMERGENCY AND INCIDENTS

24 Hour Control Room

016 950 9384

### PROTECTION SERVICES EMERGENCY CONTACT NUMBERS

Command Centre Agents

·016 950 9384

·016 950 7881

·071 565 9340

·072 634 1681

### VUT Southern Gauteng Science and Technology Park (Sebokeng Campus)

·016 930 5021

·072 614 5953

Liaison Officers

·016 950 9355

·016 950 6718

·076 701 9827 [machabakus@vut.ac.za](mailto:machabakus@vut.ac.za)

·076 087 2853 [gladysma@vut.ac.za](mailto:gladysma@vut.ac.za)

Fire and Emergency Response Officer

·016 950 7844

·076 291 4452 [jessie@vut.ac.za](mailto:jessie@vut.ac.za)

Card and Visitors Control Division

·016 950 7640

·084 341 5917 [lydiap@vut.ac.za](mailto:lydiap@vut.ac.za)



## **YOUR FIRST TWO WEEKS**

- Use the campus map to familiarise yourself with the VUT facilities
- Join our online orientation programme for first-year students, as well as the virtual campus tour
- Find your lecture-, tutorial- or laboratory rooms
- Participate in the programmes presented by student support services
- Talk to a counsellor if you are feeling overwhelmed. Many first-year students experience feelings of loneliness and isolation.
- To book an appointment go to Student Counselling and Support (P021, next to the SRC Office) or phone 016 950 9244

## **INTEGRATION AND POSITIVE EXPERIENCES**

- To facilitate a positive experience as well as a successful integration within the VUT community, we will empower you with the following competencies and skills:
- Introduce you to the university environment
- Help you cope with the transition from school to university
- Support responsibility taking and the development of independence
- Facilitate the development of interpersonal skills
- Create awareness about a healthy lifestyle
- Facilitate the development of academic literacy and life skills
- Promote the ability to utilise the library as a resource.



## > YOUR FIRST TWO WEEKS

### ENCOURAGEMENT

During your stay in VUT, we encourage you to:

Become involved in activities that enhance your leadership skills, creativity, and sense of well-being

Take advantage of resources that teach individual responsibility

Strive for excellence in all that you do

Build a resumé full of experiences that prepare you for a career in a global society

Be active in meeting new people that will broaden your exposure to different cultures and ethnic backgrounds

### STAY CONNECTED

#### VUTela/VUT Blackboard

VUTela or VUT Blackboard is a Learning Management System (LMS) that allows students to access lectures and subject content online. You will be able to access course materials, notes, study guides, course outlines, recommended reading books, videos uploaded by your lecturer. You will also submit your assignments, check timetables, and download study guides.



#### VUT Student E-mail

Once you are registered, you will get a VUT Google email address, in the form 'studentnumber@edu.vut.ac.za'. The login credentials are your VUT email address and password.





## Student ITS

The students' ITS iEnabler includes menus such as residence application, academic registration, residence registration, student admin, financial aid, student enquiry and more. To login, use your student number and ITS pin.

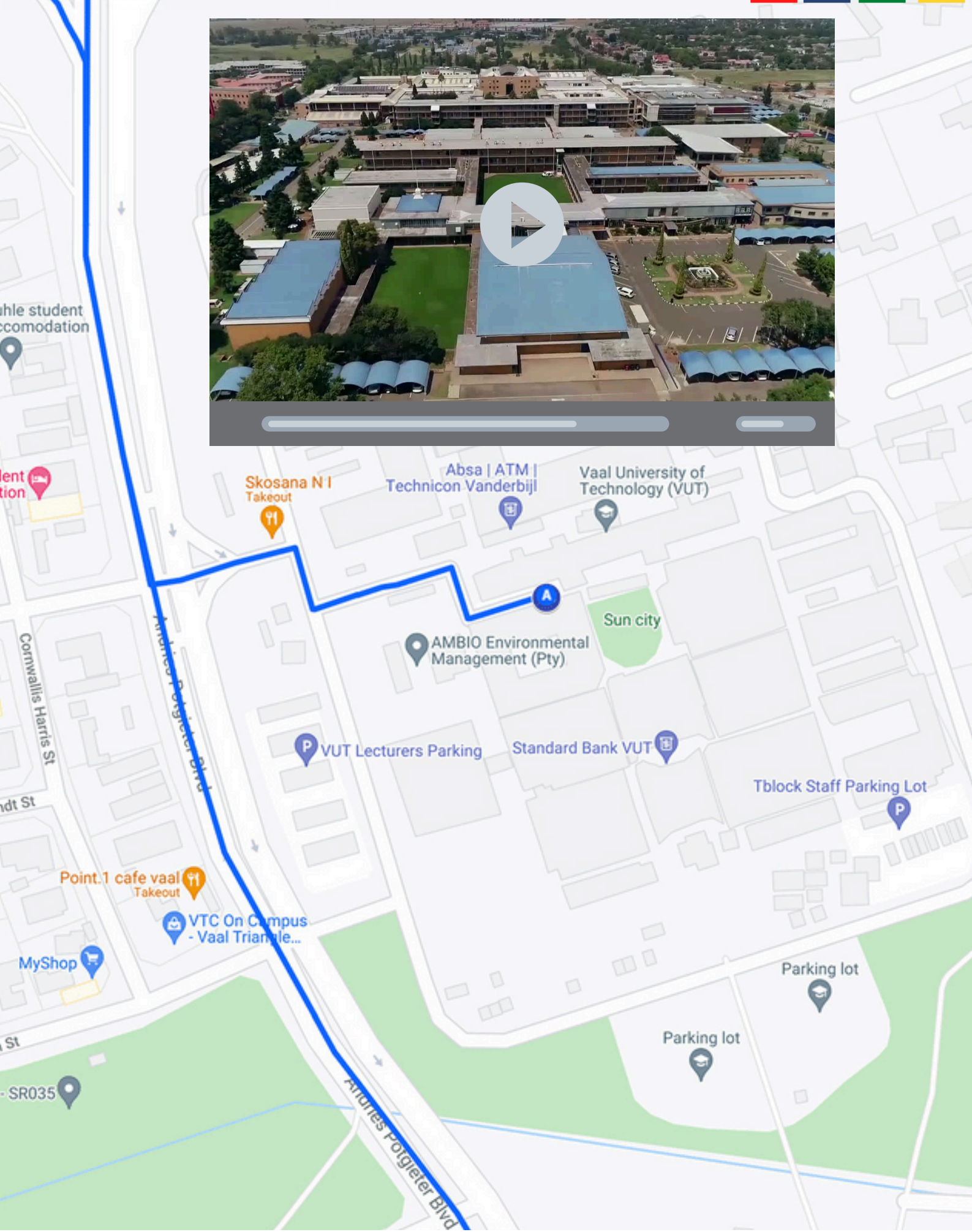
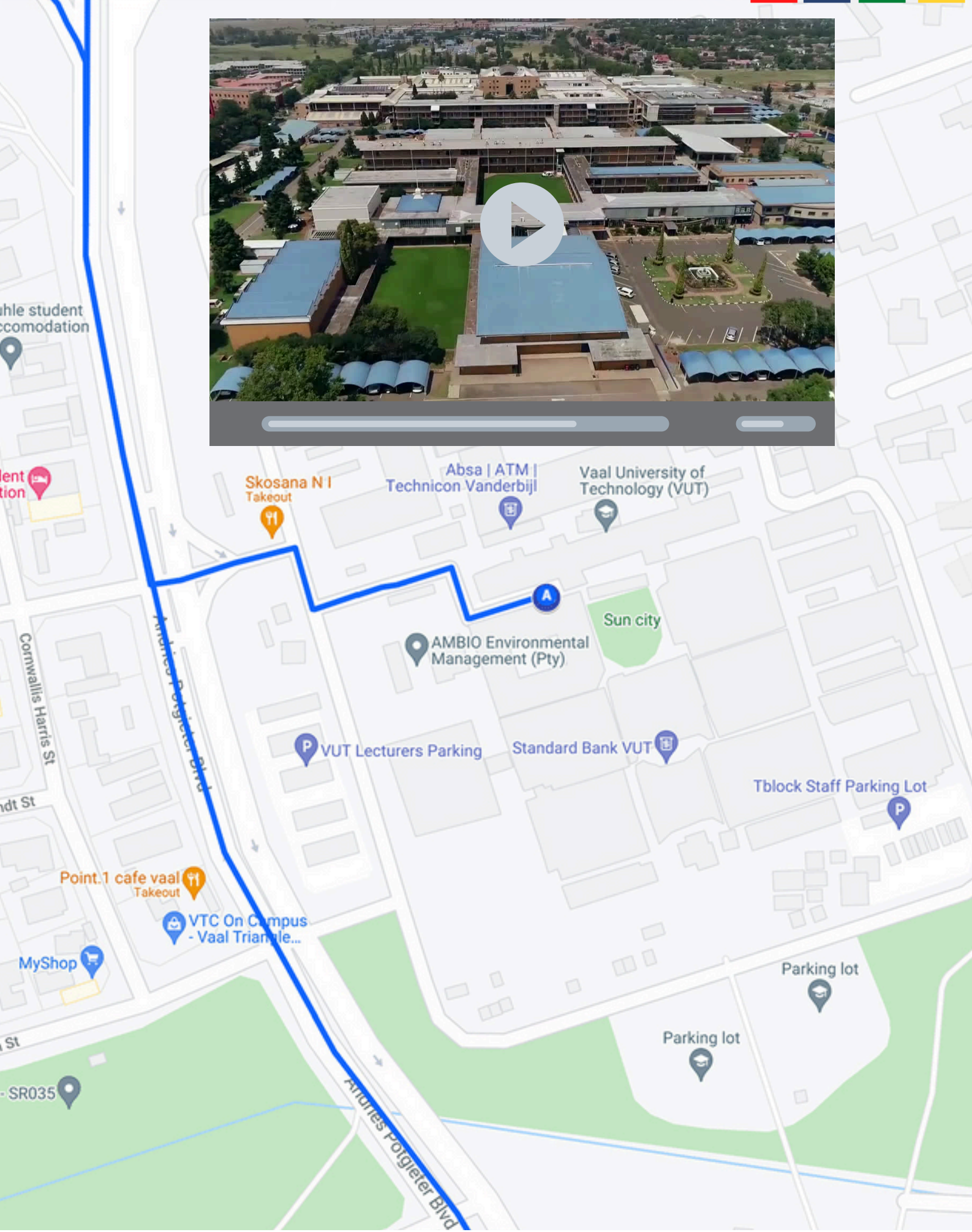
To access students' ITS and the guide on how to reset your ITS pin,

[CLICK HERE](#) →

It is important to check ITS iEnabler regularly for important communication about administrative matters. Also, academic departments and lecturers communicate with students through this platform.

## YOUR WAY AROUND VUT

For most of you, university is very different from high school. The campus environment is new, huge and strange. Use the campus map on the next page to navigate your way through VUT environment.



## WHAT IS NSFAS?

The National Student Financial Aid Scheme (NSFAS) is a loan and bursary scheme operating in terms of Act 56 of 99 and funded by the National Department of Education. NSFAS has been established to assist academically deserving and financially needy students to achieve academic goals at tertiary educational institutions in South Africa, with particular concern in overcoming barriers created by structural disadvantage.

## WHERE DO YOU APPLY FOR A LOAN?

At the Financial Aid Office of the Vaal University of Technology.  
Contact numbers: (016) 950 9484, 9972, 9486, 9485, 9571

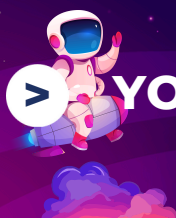
## BURSARIES AND LOANS

Several bursaries and loans are available. Bursaries are awarded for academic, sporting, and cultural achievements, as well as on the grounds of need.

Bursary information

NSFAS bursaries: 016 950 9673/ 9213/ 9374 Edu-loan: 0860 5555 44 - [www.eduloan.co.za](http://www.eduloan.co.za)





## YOUR FIRST TWO WEEKS



### VUT FIRST YEAR STUDENT ORIENTATION

The VUT First-Year Student Orientation is an inclusive programme designed to introduce and orient first-years to the VUT community. During the orientation programme, you will be provided with essential information about faculties, student support services and other unique aspects of university life that you are now part of.

The VUT orientation is designed as a hybrid programme to best support your transition into university life. In a hybrid mode, you will access parts of the orientation programme via an online learning platform whilst other parts of the programme will happen in person (e.g., faculty orientations, academic advising workshops, campus tours, and the social programme). Participation will allow you the opportunity to interact with the VUT community and to have your first online and face-to-face learning and social experiences.

### YOUR SUPPORT NETWORK

Now that you are officially a MAVUTI, you have moved into a space that welcomes you and fosters academic growth, development, and academic excellence. VUT has various student support services to assist you both inside (academically) and outside of the classroom. You are encouraged to utilise any of the student support services whenever you need to do so. The services are here to assist you and provide you with development opportunities that you would like to have.

**Get Involved NOW!**





## ABOUT

Mission statement, to attract and hold interest of alumni by creating a lifelong & worldwide community of alumni through:

- Increased opportunity for meaningful community engagement.
- Keeping alumni conversant with programs & activities of VUT.
- Foster mutual relations with alumni to stimulate third stream
- income initiatives.
- Promote the culture of networking & interaction promoting
- alumni programs that foster fellowship among alumni.

### **The role of Alumni Relations**

Alumni Relations serves as a platform for Alumni and the Alumni Associations;

- To engage the University community locally and internationally
- To assist VUT to connect with Alumni through formal and informal platforms.
- To involve the greatest possible number of Alumni with VUT on an annual basis through special interest group (Alumni chapters& networking sessions)
- To promote diversity and community engagement aimed at strengthening the relationship between VUT & its partners (e.g.donors, sponsors, commerce & industry)



## **The pre-Alumni Association**

The VUT pre-Alumni association is the initiative of the Alumni Relations office for the purpose of informing and educating current registered students about the role and services that the alumni relations offer, the pre-alumni association is there to educate students about their future role as alumni. All registered students of the Vaal University Technology are considered members.

## **How do we assist students?**

Our flagship program is the mentoring and coaching program where we link students with alumni and other industry professions by hosting events and seminars targeted towards the needs/interest of the students

## **How do I get involved?**

For more info on our service offering or would like to volunteer, visit us on social media @VUT-Pre-Alumni-Association.

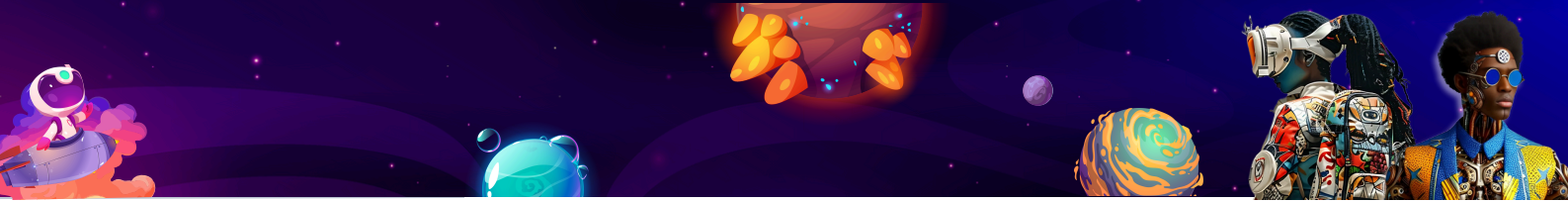
### **CONTACT**

Mr. Peter Masombuka'  
016 950 957

Mr. Comfort Madalane  
016 950 9973.

Bakstina Mahange  
0169509332

Mr George Mvalo  
(Director) 0169509223



## ABOUT THE maVUTi SHOP

The maVUTi Shop is a BRAND STORE through which VUT showcases and sells merchandise directly to customers. The shop's significance is delivering on Strategic Objective 8: To Improve the VUT Image, establish the VUT brand identity, communicate its values, and create a consistent brand experience and presence.

The maVUTi Shop is instrumental in promoting the new brand to staff, students, and Alumni. The visual application of the new merchandise inspires a renewed sense of belonging and assists in the buy-in of the VUT brand amongst internal and external stakeholders (brand equity). A variety of good quality branded merchandise encourages brand loyalty.

The Marketing and brand Manager, who resides in the Advancement Department, manages the maVUTi Shop and makes it accessible to all VUT stakeholders. In addition, the shop will assist with promoting and protecting our brand, ensuring adherence and compliance with the Brand Style Guide and the Brand & Corporate Identity Policy (available on the VUT website).

According to the Brand & Corporate Identity policy, the approval of all applications for the use of the VUT brand by faculties, departments, units, SRC, and student organizations are centralized at the Marketing and Brand Office. This ensures that the Marketing and brand Manager has complete control over product quality, consistency, and uniformity in brand application.

### **PURCHASING PROCEDURES:**

No cash payments, refunds, or exchanges.

Card payments are accepted.

Internal transfers via requisitions are accepted. Obtain a quotation from the maVUTi Shop as a supporting document and verify stock levels.

### **TRADING HOURS:**

Monday – Thursday:

09:00 – 15h30

Friday:

09:00 – 12:00

### **CONTACT THE TEAM:**

Tisch Farrell

**maVUTi Shop Manager / Marketing & Brand Manager**

(016) 950 9376

tischf@vut.ac.za

Rebecca Mendu

**maVUTi Shop Assistant / Marketing & Brand Administrator**

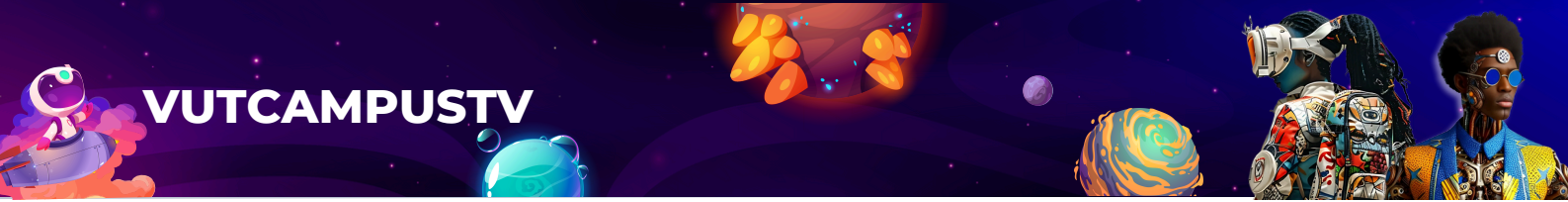
(016) 950 9367

rebeccamen@vut.ac.za

[CLICK HERE](#) →

**Follow Us on Instagram**





VUT Campus TV was founded in 2022 with the goal of providing a platform for creative expression and storytelling. Studios are located at J210, VUT Campus TV offers a unique space for students to showcase their talents, share their ideas, and connect with their student community.

VUT Campus TV has a video podcasting app designed by 3rd-year Public Relations students.

Link:

The app offers engaging content, discussions, and interviews that capture the essence of campus life.

Key Features\* -

- User-friendly interface -
- Diverse range of topics and genres
- Educational content, entertainment, and inspiration -
- Integrated social features -
- Latest campus news, events, and
- exclusive interviews

## **CONTACT**

**vutcampustv@gmail.com**

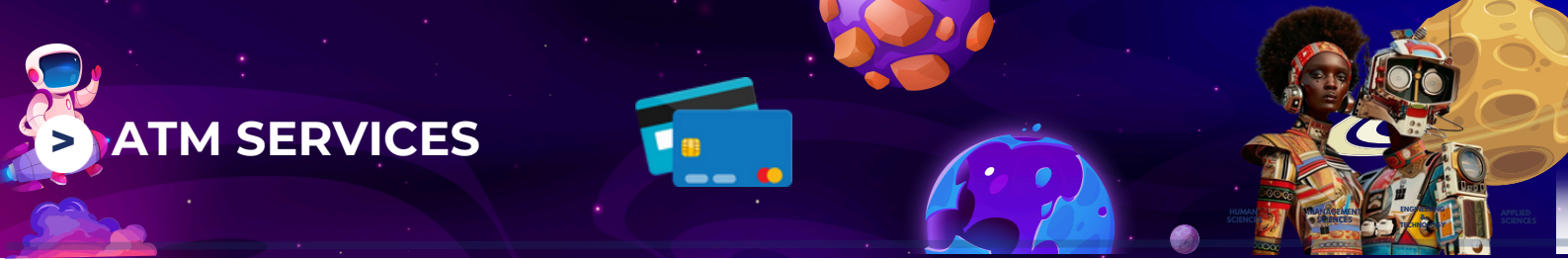
Studio (J210)

Tshepo Dlamini (Content Manager)

0787542744

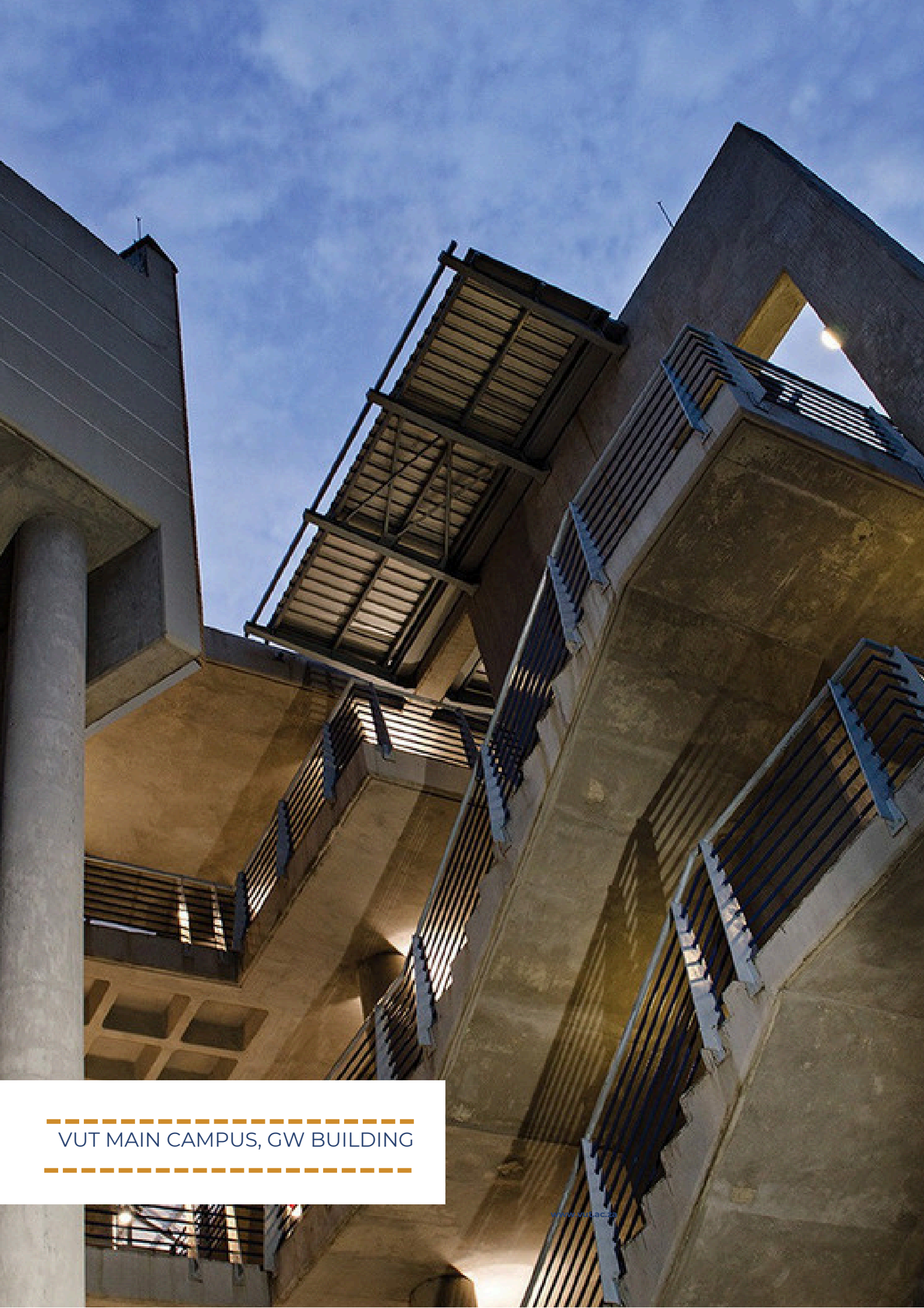
Teboho Maloka (Station Manager)

0762144696



**Automatic teller machines (ATMs) for the following banks are available on campus:**

- ABSA
- Standard Bank
- Nedbank
- FNB.



VUT MAIN CAMPUS, GW BUILDING



**VAAAL UNIVERSITY**  
**OF TECHNOLOGY**

*Inspiring thought. Shaping talent*

**VANDERBIJLPARK  
CAMPUS**

**Private Bag X021**

**Vanderbijlpark 1900**

**Andries Potgieter Blvd Vanderbijlpark**

**Tel: +27(0)16 950 9000/9500**