



## External Vacancy

DIVISION: Office of the Vice Chancellor

DEPARTMENT: DVC: Resources and Planning

POST: DVC: Resources and Planning (**five year performance based**)

POST NUMBER: 0005 PEROMNES LEVEL: 02

### JOB DESCRIPTION:

#### General Description

The Vaal University of Technology's mission is to produce employable graduates who should contribute to research, innovation and commercialisation of intellectual property.

The strategic role of the DVC: Resources and Planning lends itself to the realisation of this ideal and requires an experienced leader who is responsible for strategic planning and management of financial, human, IT, material and infrastructural resources.

The Deputy Vice-Chancellor: Resources and Planning will provide strategic and transformational leadership to the University, promoting a culture of excellence in all activities and areas related to its resources and institutional planning.

The incumbent will be required to do the following {KPA'S}:

#### Key Performance Areas

- Strategic Leadership and management
- Strategic leadership at the operational level
- Contribution to the implementation and compliance of the institutional strategy
- Strategic leadership to the following sections:
  - Human Resources
  - Finance
  - ICT and the ERP services
  - Estates and Infrastructure
  - Satellite campuses
  - Protection Services

### Application Criteria:

#### Qualification/Experience:

#### Minimum Requirements

- Relevant PHD, and Professorship will be an added advantage
- Fifteen (15) years' experience in higher education institutions or other relevant organisation of which ten (10) years should have been at senior management level
- An established track record in one of the fields listed under key performance areas

#### Desired Experience

- Excellent profile of personal academic and professional achievement
- Knowledge of and experience in the South African higher education sector will be an added advantage
- Knowledge and experience in planning and management of essential resources at the university level or in the public and private sector
- Relevant leadership and management experience at a senior or executive Level within the Higher Education sector / environment and or in the private and public sector
- Ability to lead, motivate and innovate systems and processes that can be oriented towards outputs and outcomes
- Self-driven and innovative but should be able to participate in teams and collaborate with senior staff members and members of the Vaal University of Technology community, stakeholders and partners.
- Ability to function effectively in a multicultural working environment of the University and address its transformation, Africanisation and de-colonisation agendas

**Recommended / Preferred**

- A very strong understanding of the Post School Education and Training system, including a sound grasp of the Higher Education Policy landscape and corporate governance issues within academia is desirable

**Skills:**

- Strategic leadership skills, Transformational leadership skills, communication skills (written and verbal), Networking skills, strong business analytical skills and budgetary knowledge, computer literate, flexibility / adaptability skills, organisational understanding skills, project management skills, resilience, results orientation skills, technical expertise skills, teamwork, stress management

Closing date for applications: 02 November 2018

Submit CV by hand to Ms. Carmen Titus at B103 or e-mailed to recruitment@vut.ac.za. **Please Note: The application must be accompanied by a CV, identity document and ORIGINAL certified copies (not older than 3 months) of educational qualifications. Submission of such copies entitles Vaal University of Technology to authenticate the qualifications without any further consent from the applicant. Candidates with foreign qualifications must also submit the South African equivalent of the qualification. These qualifications are evaluated by SAQA. Vaal University of Technology is an equal opportunity and affirmative action employer, which is committed to the implementation of its employment equity plan. Therefore people from designated groups are encouraged to apply. If you are not contacted within three weeks after the closing date, please accept that your application was unsuccessful.**