



**VAAL UNIVERSITY  
OF TECHNOLOGY**

*Inspiring thought. Shaping talent.*



**Internal/External Vacancy**

DIVISION: Programme Accreditation & Curriculum Development (PACD)	DEPARTMENT: Programme Accreditation & Curriculum Development (PACD)
POST: Director- Programme Accreditation & Curriculum Development (PACD) (5 Years Fixed-Term Contract)	POST No: 0029 PEROMNES GRADE: 05

**JOB DESCRIPTION:**

**Key performance areas include but are not limited to:**

- Programme Accreditation and Curriculum Development – Provide strategic leadership in professional development of curriculum design and programme accreditation practices
- Establish and enhance relationships with internal and external agencies to communicate information regarding Curriculum design and Programme accreditation principles.
- Strategic Management of Curriculum Development and Programme Accreditation processes within the PACD
- Audit of existing and new programmes and submission to the HEQC in the capacity as institutional administrator of the VUT
- Manage Assets – Accountability and responsibility for the PACD, assets and budgetary functions
- Research – Lead in the Curriculum Development and Programme Accreditation aligned with national and international standards. Establish joint ventures with higher Education institutions locally and globally.

**APPLICATION CRITERIA:**

**Qualification and Experience:**

- **Minimum qualification:** A relevant master’s degree, a doctoral degree will be an advantage;
- Sound knowledge of qualification auditing background in Higher Education, including auditing of the PQM according to HEMIS;
- Post Graduate Degree/Advanced Diploma in Higher Education will be an advantage;
- 10 years’ experience in Accreditation (PQM), Evaluation and/or Curriculum Development approaches and practices in the HE South Africa and demonstrable engagement with the CHE;
- Experience and knowledge of the implementation and changes in HE legislation and HEQsF;
- Accredited evaluator for HE programmes.

**Skills and Competencies:**

- Excellent communication and Interpersonal skills.
- Executive management skills.
- Problem solving skills
- Direct staff and professional development ability to lead a team
- Business design skills
- Sound Auditing skills
- Sound ICT skills

**Please complete the application form available on the VUT website.**

Closing date for applications: **19 February 2023**



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Submit CV via email to [recruitment1@vut.ac.za](mailto:recruitment1@vut.ac.za)

**Please Note: The application must be accompanied by a CV, identity document and ORIGINAL certified copies (not older than 3 months) of educational qualifications. Submission of such copies entitles Vaal University of Technology to authenticate the qualifications without any further consent from the applicant. Candidates with foreign qualifications must also submit the South African equivalent of the qualification. These qualifications are evaluated by SAQA. Vaal University of Technology is an equal opportunity and affirmative action employer, which is committed to the implementation of its employment equity plan. Therefore, people from designated groups are encouraged to apply. If you are not contacted within six weeks after the closing date, please accept that your application was unsuccessful.**

VUT reserves the right not to make an appointment.

By applying for this position, you give permission to share your information with the selection panel or the relevant people involved in the recruitment process.

