

#### INTERNAL & EXTERNAL

DIVISION: MANAGEMENT SCIENCES	DEPARTMENT: LOGISTICS AND SUPPLY
	CHAIN MANAGEMENT

POST: nGAP LECTURER	POST Nº: 2504, 3146 and 3147
ENTREPRENEURSHIP X3	PEROMNES GRADE: 08

# JOB DESCRIPTION:

Key performance areas include but are not limited to:

- Completing a Doctoral qualification with specialisation in Entrepreneurship;
- Contributing towards effective teaching and learning in the field of Entrepreneurship and related subjects as delegated by the Head of Department;
- Contributing to online course design, maintaining quality study guides, subject files, developing and maintaining teaching portfolios of evidence that adhere to high-quality standards;
- Assessment and moderation of formative and/or summative assessments;
- Development of curriculum and instructional materials according to the university's and SAQA quidelines;
- Participating in national and/or international conferences and publish findings of completed research projects in accredited journals;
- Fulfilling student and academic administration and reporting duties in line with assigned responsibilities;
- Displaying sound interpersonal skills and the ability to work as a team player.

## **APPLICATION CRITERIA:**

## **Qualification/Experience:**

- A relevant Masters' degree with specialisation in Entrepreneurship with a minimum pass mark of 70% (Compulsory);
- Willingness to register for a doctoral qualification with specialisation in Entrepreneurship field and be able to complete it within six years;
- Membership and certification with relevant professional bodies would be an added advantage;
- Evidence of research publications with the DHET accredited journals is an added advantage;

To be eligible for selection for a nGAP post, applicants must meet the following criteria, in addition to meeting criteria specified by the university:

- Demonstrate interest in becoming an academic
- Be a South African citizen;
- Be 40 years and younger;
- Show evidence of eligibility to undertake a doctoral study;
- Be willing to commit to placement at the appointing university for the full duration of the nGAP.

### Skills:

Excellent communication (written and verbal) skills, excellent teaching/facilitation and presentation skills, excellent planning and organising skills, good interpersonal and time-management skills, problem-solving skills, computer literacy, initiative, and the motivation to work without extensive supervision.

## CLOSING DATE FOR APPLICATIONS:21 NOVEMBER 2024

Applications should include:

- 1. A fully completed prescribed application form which can be obtained from www.vut.ac.za
- 2. A detailed curriculum vita (explicitly stating experience or knowledge in the above-mentioned fields)
- 3. Certified copies of all academic records and certificates/degrees
- 4. Certified copy of ID
- 5. Current contact information of referees
- 6. Please email applications to <a href="mailto:recruitment1@vut.ac.za">recruitment1@vut.ac.za</a> and quote the post reference and post description in the subject line.
- 7. No manual applications will be accepted. Incomplete applications or applications without the application form and required documents will be disregarded.
- 8. Only applications made on our application for employment form would be considered.
- 9. Communication will be entered into with short-listed candidates only. If you don't hear from VUT within 3 months deem your application as unsuccessful.

### Enquiries may be directed to:

HR Practitioner (Acting): Ms Glenda Dibakwana, Tel 016 950 6767/ email address: <a href="mailto:glendad@vut.ac.za">glendad@vut.ac.za</a> HR Business Partner: Ms Ntediseng Motaung, Tel 016 950 9160 / email address: <a href="mailto:ntediseng@vut.ac.za">ntediseng@vut.ac.za</a>

Please Note: Submission of such copies entitles Vaal University of Technology to authenticate the qualifications without any further consent from the applicant. Candidates with foreign qualifications must submit a SAQA certificate of evaluation. Vaal University of Technology is an equal opportunity and affirmative action employer, which is committed to the implementation of its employment equity plan. In complying with the Employment Equity Act no 55 of 1998(as amended), preference for this position will be for Africans, Coloureds and People with disabilities which is in line with VUT Employment Equity Plan and Recruitment policy Only shortlisted candidates will be contacted.

## VUT reserves the right not to make an appointment

By applying for this position, you give permission to share your information with the selection panel or the relevant people involved in the recruitment process.

