



**DIVISION: STUDENT SUPPORT
SERVICES**

**DEPARTMENT: STUDENT COUNSELLING
SUPPORT**

POST: PSYCHOLOGIST

**POST NO: 3259
PEROMNES GRADE: 08**

JOB DESCRIPTION:

Key performance areas include but are not limited to:

- Render therapy/counselling to students (individual and groups)
- Provide career guidance and counselling to students and external clients
- Present life skills workshops and organise awareness campaigns on mental health issues
- Administer, evaluate and interpret psychological tests
- Train and supervise peer helpers
- Travel to various sites of delivery/ satellite campuses to render services
- Coordinate the psychometric profiling of first year students
- Design, develop and implement programs in the following areas: Residence counselling, community programs, crisis/trauma counselling, substance abuse, life skills programs and peer educators' programs
- Undertake research and do needs analysis to inform program development.

APPLICATION CRITERIA:

Qualification/Experience:

- At least a Master's degree in Educational/ Counselling/ Clinical Psychology
- Registration with HPCSA as a Psychologist is a prerequisite
- Minimum of 2 years' experience in Psychology
- Experience in Higher Education environment would be an added advantage

Skills:

- Written and verbal communication skills
- Analytical, problem solving and negotiation skills
- Ability to plan, organise and manage projects
- Ability to work with staff and students from diverse backgrounds
- Ability to work under pressure and over weekends as and when required
- Ability to work independently
- Administrative skills

Candidates who previously applied are encouraged to re-apply.

CLOSING DATE FOR APPLICATIONS: 09 December 2024

Applications should include:

1. A fully completed prescribed application form which can be obtained from www.vut.ac.za
2. A detailed curriculum vita (explicitly stating experience or knowledge in the above-mentioned fields)
3. Certified copies of all certificates/degrees
4. Certified copy of ID
5. Current contact information of referees
6. Please email applications to recruitment1@vut.ac.za and quote the post reference and post description in the subject line.
7. No manual applications will be accepted. Incomplete applications or applications without the application form and required documents will be disregarded.
8. Only applications made on our application for employment form would be considered.
9. Communication will be entered into with short-listed candidates only. If you don't hear from VUT within 3 months deem your application as unsuccessful.

Enquiries may be directed to:

HR Business Partner: Ms Ntediseng Motaung, Tel 016 950 9160 / email address: ntediseng@vut.ac.za

HR Practitioner (Acting): Ms Glenda Dibakwana, Tel 016 950 6767/ email address: glendad@vut.ac.za

Please Note: Submission of such copies entitles Vaal University of Technology to authenticate the qualifications without any further consent from the applicant. Candidates with foreign qualifications must submit a SAQA certificate of evaluation. Vaal University of Technology is an equal opportunity and affirmative action employer, which is committed to the implementation of its employment equity plan. In complying with the Employment Equity Act no 55 of 1998(as amended), preference for this position will be African male, Coloured males, Indian males, white males and Persons with disabilities which is in line with VUT Employment Equity Plan and Recruitment policy. Only shortlisted candidates will be contacted.

VUT reserves the right not to make an appointment

By applying for this position, you give permission to share your information with the selection panel or the relevant people involved in the recruitment process.

