



FACULTY: Applied and Computer Science

DEPARTMENT: Natural Sciences

POST: Senior Lecturer: Biotechnology

POST N°: 0660

PEROMNES GRADE: 07

JOB DESCRIPTION:

Key performance areas include but are not limited to:

- Compile work schemes in collaboration with colleagues.
- Research and utilize new and emerging approaches and technology in teaching.
- Professionally prepare teaching media and handouts to supplement or substitute prescribed textbooks.
- Research and select suitable reference material to supplement textbooks.
- Facilitate an effective teaching situation in which the learning experience can take place successfully.
- Upgrade course content/ develop new courses and/or modules in order to keep up with the latest requirements of the discipline.
- Manage student and peer evaluations of teaching performance and application of appropriate assessment methods.
- Participate in external examining and invitations to teach externally and contribute to curriculum development.
- Contribute to community engagement initiatives and Integrate interventions into curriculum and research engagements.
- Report on own involvement in professional, industry and/or community activities.
- Participate in curriculum review and the development of new courses/modules to ensure alignment with sector/discipline norms and requirements.
- Revise and submit programmes for accreditation by relevant accreditation bodies.
- Identify students at risk timeously, develop intervention strategies, provide counselling to students and monitor student progress.
- Contribute to Quality Assurance through committee meetings and submission of relevant documents.
- Monitor the impact of QA recommendations within the faculty/department and implement appropriate interventions.
- Contribute to policy making.
- Set annual objectives pertaining to academic programmes and participate in the review of teaching, research, community engagement and academic administration objectives.
- Contribute to the development of academic related decision-making, participate and chair departmental committees.
- Act as programme leader, mentor and coach, manage tutor activities, keep attendance registers, record student results, assist with the registration of students, and supervise tests and examinations.
- Manage marketing of programmes and aspects of open/careers days.
- Keep abreast of developments within own field of study and its implications for teaching and learning, community engagement, research, etc. whilst keeping abreast of developments in professional conduct at VUT.
- Register as a member of professional bodies to keep abreast of all developments (where appropriate) and engage in current professional development activities.
- Prepare development plan for promotion to the next level, within stipulated time frame.
- Attend conferences, seminars and workshops and present research study papers at conferences.

- Acts as a study leader, conduct appropriate research, publish research results, keep abreast of professional literature and obtain research grants.
- Develop relevant reports as and when required and communicate and consult with relevant stakeholders.
- Undertake any other task or duty as assigned by the Head of Department and/or Executive Dean.

APPLICATION CRITERIA:

Qualifications and Experience:

- Doctoral degree (or NQF level 10 equivalent) in Biotechnology (Biochemistry background will be advantageous).
- At least 3 years work experience in key areas of teaching and learning theory and practice in a higher education context.
- Experience in an academic development environment is recommended.
- Capability to raise research grants is preferred.
- In-depth understanding of learning, teaching and assessment practices.
- Contribution in research and publication record in the last 3 years.
- Sound record of student supervision in the last 3 years.

Skills and Competencies:

- Ability to establish professional working relationships with faculty members
- Ability to adapt to the diverse learning needs of adult learners
- Interpersonal, conflict management, communication (verbal and written), report writing and presentation skills
- Ability to work independently and as a member of a team
- Detail-oriented with strong organisational, administrative and management skills
- Self-driven, ability to prioritise multiple tasks and to achieve deadlines
- Ability to use technology to communicate with students and staff and to facilitate learning
- Proficiency in Microsoft Office suite (Word, Excel and PowerPoint)

CLOSING DATE FOR APPLICATIONS: 07 October 2025

Application requirements

1. A fully completed prescribed application form, obtainable from www.vut.ac.za.
2. A detailed curriculum vitae (explicitly stating relevant experience or knowledge in the fields mentioned above).
3. Certified copies of all academic records and certificates or degrees.
4. A certified copy of your South African identity document.
5. Current contact details of referees.
6. Applications must be emailed to recruitment4@vut.ac.za. Please quote the post reference and post description in the subject line.
7. No manual applications will be accepted. Incomplete applications, or applications submitted without the application form and required supporting documents, will be disregarded.
8. Only applications submitted using the official VUT application for employment form will be considered.
9. Correspondence will only be entered into with shortlisted candidates. If you do not hear from VUT within three months of the closing date, please regard your application as unsuccessful.

Please note

- By submitting your application, you consent to VUT verifying your qualifications and sharing your personal information with the selection panel and other authorised persons involved in the recruitment process. Candidates with foreign qualifications must submit a South African Qualifications Authority (SAQA) certificate of evaluation. VUT is an equal opportunity and affirmative action employer. In compliance with the Employment Equity Act No. 55 of 1998 (as amended), and in line with its Employment Equity Plan and Recruitment Policy, preference will be given to suitably qualified candidates from designated groups, specifically African, Coloured, and persons with disabilities.
- VUT reserves the right not to make an appointment.

