

DIVISION: Faculty of Human Sciences

DEPARTMENT: Tourism and Integrated Communication

POST: Lecturer – Applied Communication Skills/Bachelor of Communication Studies

POST N^o: 1208
PEROMNES GRADE: 08

JOB DESCRIPTION:

Key performance areas include but are not limited to:

- Academic leadership – Develop and review course materials, teach and assess students at undergraduate/postgraduate levels, prepare teaching and learning portfolio as evidence of compliance to standards, and take part in department management tasks delegated by the HOD and report on achievement in PMC.
- Research – propose and design research concept notes and concept maps for postgraduate research in field of specialisation in the department, undertake post graduate supervision and examination, research and publish accredited research outputs.
- Develop curriculum in applicable field of specialisation – influence the development, maintenance and control of curriculum in field of specialisation.
- Industry relationship building and external engagement – Liaise with industry including consultation work, project proposals and collaborative research projects.
- Community engagement – Develop community engagement project contents and study guides and take part in the implementation, participate in community flagship programme/projects.
- Administration – Conduct student and academic administration and reporting duties in line with responsibility, serve on departmental and faculty committees, if and when required.
- Lead and inspire teams to achieve operational excellence, foster collaboration, and drive a high-performance culture.
- Internal process – Conduct ad-hoc duties as assigned by the line-manager.

APPLICATION CRITERIA:

Qualifications and Experience:

Minimum requirements:

- A Master’s degree (NQF Level 9) in Communication or related field.
- A minimum of three (3) years’ relevant teaching, industrial or professional experience.

- Evidence of successful curriculum development and academic management.
- Evidence of active participation in professional, industry and/or community activities.
- Knowledge and experience **in** implementing quality assurance requirements.

Added advantage:

- Registration with a recognised professional body.
- Relevant industry or professional practice experience.
- Additional qualifications in the field of study, higher education and research training are strongly recommended.

Skills:

- Excellent communication and presentation skills
- Strong teaching skills.
- Planning and organising skills.
- Conceptual and analytical ability.
- Interpersonal and problem-solving skills.

CLOSING DATE FOR APPLICATIONS: 17 July 2026

Application requirements:

1. A fully completed prescribed application form, obtainable from www.vut.ac.za.
2. A detailed curriculum vitae (explicitly stating relevant experience or knowledge in the fields mentioned above).
3. Certified copies of all academic records and certificates or degrees.
4. A certified copy of your South African identity document.
5. Current contact details of referees.
6. Applications must be emailed to recruitment10@vut.ac.za. Please quote the post reference and post description in the subject line.
7. No manual applications will be accepted. Incomplete applications, or applications submitted without the application form and required supporting documents, will be disregarded.
8. Only applications submitted using the official VUT application for employment form will be considered.
9. Correspondence will only be entered into with shortlisted candidates. If you do not hear from VUT within three months of the closing date, please regard your application as unsuccessful.

Enquiries may be directed to : Ms S Nortjé [Tel:016-9509695](tel:016-9509695), email: gerbrechtn@vut.ac.za

Please note

- By submitting your application, you consent to VUT verifying your qualifications and sharing your personal information with the selection panel and other authorised persons involved in the recruitment process. Candidates with foreign qualifications must submit a South African Qualifications Authority (SAQA) certificate of evaluation. VUT is an equal opportunity and affirmative action employer. In compliance with the Employment Equity Act No. 55 of 1998 (as amended), and in line with its Employment Equity Plan and Recruitment Policy, preference will be given to suitably qualified candidates from designated groups, specifically African, Coloured, Indian males and persons with disabilities.

- VUT reserves the right not to make an appointment.

POPIA Compliance

- The Applicant acknowledges and agrees that VUT will collect, process, and store the Applicants' personal information in accordance with the Protection of Personal Information Act 4 of 2013 (POPIA), for the purposes of the recruitment and selection process.
- VUT will take reasonable steps to protect applicants' personal information from unauthorised access, use, or disclosure. Applicants have the right to access, correct, or delete their personal information at any time.

Litigation Waiver

- The Applicant agrees to waive all claims against VUT arising from the collection, processing, storage, or sharing of personal information in accordance with this clause.

