

DIVISION: DVC: Teaching & Learning

DEPARTMENT: CAD

POST: Director: E-learning

POST N°: 3238

PEROMNES GRADE: 05

JOB DESCRIPTION:

Key performance areas include but are not limited to:

- Strategic Leadership for Digital Teaching and Learning
- Development and Management of Digital Learning Infrastructure
- Academic Staff Development and Capacity Building
- Digital Course Design and Development
- Student Digital Learning Support
- Quality Assurance and Compliance
- Research, Innovation and Scholarship in Digital Education
- Resource and Project Management

APPLICATION CRITERIA:

Qualifications and Experience:

- A Doctoral Degree in Education, Educational Technology, Instructional Design, or a related field.
- A postgraduate qualification in Higher Education Teaching and Learning is advantageous.
- A Teaching with Technology certification will be advantageous.
- At least 8–10 years' experience in higher education teaching and learning.
- A minimum 5 years' experience in leadership or management of e-learning or digital education initiatives.
- Demonstrated experience in:
 - Learning management systems
 - Digital course development
 - Instructional design
 - Academic staff development
- Experience in managing multi-disciplinary teams and digital learning projects.

Skills:

Leadership and Strategic Competencies

- Strategic leadership and vision
- Change management
- Digital transformation leadership
- Project and programme management
- Stakeholder engagement

Academic and Pedagogical Competencies

- Expertise in instructional design and digital pedagogy
- Knowledge of blended learning models
- Understanding of student learning theories
- Experience with academic development programmes

Technical Competencies

- Learning Management Systems (e.g., Moodle or Blackboard)
- Digital learning tools and platforms
- Learning analytics systems
- Multimedia production tools
- Educational technology integration

Interpersonal Competencies

- Excellent communication skills
- Strong facilitation and training skills
- Collaboration and partnership building
- Problem-solving and innovation

CLOSING DATE FOR APPLICATIONS: 10 August 2026

Application requirements:

1. A fully completed prescribed application form which can be obtained from www.vut.ac.za
2. A detailed curriculum vitae (explicitly stating relevant experience or knowledge in the fields mentioned above)
3. Certified copies of all certificates or degrees
4. A certified copy of your South African identity document
5. Current contact details of referees
6. Applications must be emailed to recruitment4@vut.ac.za. Please quote the post reference and post description in the subject line.

7. No manual applications will be accepted. Incomplete applications, or applications submitted without the application form and required supporting documents, will be disregarded.
8. Only applications submitted using the official VUT application for employment form will be considered.
9. Correspondence will only be entered into with shortlisted candidates. If you do not hear from VUT within 3 months of the closing date, please regard your application as unsuccessful.

Please Note

- **By submitting your application, you consent to VUT verifying your qualifications and sharing your personal information with the selection panel and other authorised persons involved in the recruitment process. Candidates with foreign qualifications must submit a South African Qualifications Authority (SAQA) certificate of evaluation. VUT is an equal opportunity and affirmative action employer. In compliance with the Employment Equity Act No. 55 of 1998 (as amended), and in line with its Employment Equity Plan and Recruitment Policy, preference will be given to suitably qualified candidates from designated groups, specifically Africans, Coloureds, Indians, women, and persons with disabilities.**
- **VUT reserves the right not to make an appointment**

