SUPPLY CHAIN DEPARTMENT
VUT Vanderbijlpark Campus
Andries Potgieter Boulevard, SE7
Vanderbijlpark, 1900, South Africa
Private Bag X021
Vanderbijlpark, 1911, South Africa
www.vut.ac.za
+27(0)16 950 6635
Matshidiso.Mosholi@purcosa.co.za

REQUEST FOR QUOTE (RFQ)

RETIREMENT AND RISK STATUS CONSULTANT FOR VAAL UNIVERSITY OF TECHNOLOGY

QUOTE NUMBER: QR12/2026

QUOTE INVITATION DATE	
INVITATION DATE:	**10 SEPTEMBER 2026**

COMPULSORY MS TEAMS BRIEFING SESSION: **09H00-10H00 ON 16 SEPTEMBER 2026**

SUBMISSION INFORMATION	
CLOSING DATE:	**25 SEPTEMBER 2026**
CLOSING TIME:	**16H00**
	Submit bid to secure email:
EMAIL SUBMISSION:	quotations@vut.ac.za **(subject is QR12/2026)**

BIDDERS INFORMATION (KINDLY COMPLETE)	
COMPANY NAME:	
CONTACT PERSON:	
DESIGNATION:	
PHYSICAL ADDRESS:	
OFFICE TELEPHONE NUMBER:	
CELL NUMBER:	
OFFICE FAX NUMBER:	
E-MAIL ADDRESS:	

I certify that this Quote is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a Quote for the same materials, supplies or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this Quote and certify that I am authorised to sign this Quote.	-- **AUTHORISED SIGNATORY** -- **SURNAME AND FULL NAME/S** -- **DATE**

1. REQUEST FOR QUOTE SCHEDULE

Interested parties are hereby invited in the manner specified to submit to VUT, a Quote to supply the goods and/or services specified in the RFQ complying in all respects with the attached Instructions to Bidders.

The following is the information which is specific to this RFQ:

HEADING	CONTENT
VUT Representative/s to whom Written Enquiries must be Addressed	Name : Ms. Matshidiso Mosholi Address : Vaal University of Technology Andries Potgieter Boulevard Main Campus Procurement Department E-Mail Address : Matshidiso.Mosholi@purcosa.co.za **All Enquiries must be in Writing.**
Email Address for Quote Submissions	Email Address : quotations@vut.ac.za Date & Time : See "Cover Page"
PLEASE NOTE THE FOLLOWING:	• No faxed or physical Quotes will be accepted. • Multiple Quotes from the same Bidder is not allowed.
Compulsory Information Meeting	Will an information meeting be held at which attendance by Bidders is mandatory? **YES, MS TEAMS**
Payment Terms (after project completion/delivery)	30 (thirty) days from date of Statement.
Period of Validity of Quotes	120 (hundred and twenty) days from the Closing Date for Submission of Quotes
Contract Period	12 Months

For **Vaal University of Technology** who hereby warrants that he/she is duly authorised to sign this RFQ on its behalf

Full Name(s) Ms. Khanyisa Hanisi

Designation Executive Director- HR

2. GUIDELINES FOR SUBMISSION OF QUOTES

2.1 ACCEPTANCE OF QUOTE AT VUT DISCRETION

VUT reserves the right, exercisable at its sole discretion, to review, evaluate and dispose of any Quote as it sees fit. Nothing stated in this RFQ (whether express or implied) binds or obligates VUT to accept the lowest of any price contained in the Quote or to accept any Quote.

VUT reserves the right to negotiate specific terms with the preferred Bidders prior to the award of a final contract (if any).

2.2 CONFORMANCE

All Quotes must conform to each of the requirements set out in this RFQ. Non-conforming Quotes will not be considered.

2.3 REJECTION/DISQUALIFICATION OF QUOTES

The following will be rejected/disqualified:

2.3.1 any Quote which has not been duly emailed to the stated secure email address by the Closing Date and Time;

2.3.2 any Quote not submitted to the requested secure email provided;

2.3.3 any Quote which is not correctly and fully completed with the mandatory information as stipulated in the Request for Quote Schedule under the Heading "Submission of Quote Documentation and Further Instructions";

2.3.4 any Quote which is unsigned, incomplete or otherwise does not comply with this RFQ;

2.3.5 any Quote which omits any Mandatory Document/Mandatory Requirement and/or any Functionality Criteria, and no or insufficient explanation has been provided in the Quote documents;

2.3.6 any Quote submitted by any person who VUT has resolved not to conduct business with due to present or past breaches of contract, default, misconduct, irregularities or poor performance by a Bidder or by any Related Person, or on other reasonable grounds;

2.3.7 a Quote where the Bidder or any Related Person has, or would have, a conflict of interest or duty regarding the performance of any resulting contract for the supply of the Goods/Services;

2.3.8 the Quote of any Bidder who did not attend a compulsory information meeting (where applicable);

2.4 SERVICE LEVEL AGREEMENT

The successful Bidder may be required to sign a Service Level Agreement with the University prior to receiving an Official Order.

3. SPECIFICATIONS/PRICING TABLE

3.1 SPECIFICATIONS

3.1.1. INTRODUCTION

This sets out the specifications to be supplied to VUT by the successful Bidder

3.1.2 RELEVANT EXPERIENCE

The Bidder will be responsible for submitting confirmation regarding existing or previous experience/orders which are or were valid.

3.1.3 SPECIFICATIONS

VUT (Vaal University of Technology) reserves the right to adjust the **quantity** required prior to during or after the Bid process and duration of the order.

If deemed necessary, VUT (Vaal University of Technology) reserves the right to split the Bid between more than 1 (one) Bidder to ensure competitive pricing and accurately supplied specifications.

3.1.4 SCOPE OF WORK

I/we, the bidder indicates that I/us understands the scope of work and the bid price offered is true and correct and shall not be changed unless there is a significant change, agreed to by VUT, in the scope of work, which shall not be in excess 15% of the original bid price.

BIDDERS FULL NAME/S	**BIDDERS SIGNATURE**	**DATE**

BID SPECIFICATIONS:

VUT (Vaal University of Technology) reserves the right to adjust the Quantity required prior to, during or after the Quote process.

1. INTRODUCTION

Vaal University of Technology currently administers two retirement funds that has incorporated approved risk cover and an additional standalone unapproved risk cover:

- The National Tertiary Retirement Fund (NTRF) – pension fund with approved risk benefits
- The Old Mutual Super Fund - Provident Fund with approved risk benefits
- Old Mutual – standalone unapproved risk cover

2. OBJECTIVE

VUT seeks to appoint a qualified consultant to conduct a feasibility study to review, consolidate, and/or merge its retirement funding and risk benefits. The goal is to create an optimized, cost-efficient, and comprehensive benefits structure that enhances employee welfare and aligns with the University's strategic objectives.

3. SCOPE OF WORK

The appointed consultant will be required to deliver the following:

3.1. Feasibility study and recommendations

a) The appointed consultant shall conduct a comprehensive feasibility study of the two existing retirement funds (NTRF and Old Mutual Super Fund) and all associated risk benefit covers (both approved and unapproved). This study must result in a detailed report reflecting a complete analysis of the current state of affairs, including all financial, legal, operational, and compliance aspects.

b) The report must provide a clear, evidence-based recommendation identifying the most advantageous path forward, supported by a comprehensive evaluation of all viable alternatives. These options include, but are not limited to: comparing the performance of the two existing retirement funds against the market; viability of maintaining the status quo; assessing the necessity of a full merger versus retaining separate administrative and investment functions under distinct legal entities; negotiating aligned, cost-effective risk coverage with the current insurer while also sourcing and presenting new quotations to secure more favourable terms; and evaluating whether to retain existing risk covers or solicit alternative quotes to eliminate duplication and reduce overall expenses.

c) The recommendation must be accompanied by a detailed analysis of the implications of adopting the proposed change. This analysis must explicitly outline the clear advantages and disadvantages of both the existing structures and the newly proposed structure if any. It must quantify potential cost savings, administrative impacts, member benefits, and associated risks. Furthermore, the report must incorporate formal inputs obtained from engagements with the incumbent fund administrators and insurers regarding their specific requirements and processes for the termination of services, should that form part of the recommended course of action.

3.2. Current State Analysis & Benchmarking

a) Conduct a comprehensive forensic review of both the NTRF and Old Mutual Super Fund, including rules, contribution structures, investment portfolios, performance, and fee structures.

b) Analyse the existing risk benefit arrangements (Old Mutual and any others) to identify overlaps, gaps, and cost inefficiencies.

c) Benchmark VUT's current retirement and risk benefits against industry best practices and comparable tertiary institutions.

d) Quantify the cost of current inefficiencies, including duplicated administration, over-insurance, and sub-optimal investment fees.

3.3. Feasibility Study & Options Analysis

a) Develop and present at least three (3) viable future-state models for consideration. These must include, but not be limited to:

- Full merger of the two retirement funds into a single, new fund.
- Consolidation of assets under a single administrator with multiple investment portfolios.
- A hybrid model retaining separate fund entities but consolidating administration and risk benefits.

3.4 For each model, provide a detailed analysis covering

a) **Financial Implications**

- Projected costs/savings for VUT and employees, impact on net pay, investment fee negotiation potential, and cost of new benefits.

b) **Legal & Compliance Feasibility**

- Roadmap for compliance with the Pension Funds Act, Income Tax Act, Insurance Act, and relevant Financial Sector Conduct Authority (FSCA) regulations.

c) **Employee Impact**

- Analysis of how each model affects different employee cohorts (e.g., NTRF vs. Old Mutual members).

d) **Risk Assessment**

- Identification and mitigation plan for risks associated with fund migration, member communication, data transfer, and investment strategy transition.

e) **Administrative & Operational Impact**

- Implications for VUT's HR and Finance departments, including committee structures and reporting.

3.5. Implementation Roadmap & Change Management Strategy

a) Provide a detailed, phased project plan for the preferred option, including key milestones, timelines, and resource requirements.

b) Develop a comprehensive member communication and engagement strategy to ensure transparent communication with all fund members throughout the process.

c) Outline a tender process specification for the appointment of new service providers (fund administrator, risk insurer, investment managers, etc.) if required.

3.6. Final Report and Presentation

a) Submit a comprehensive final feasibility report with clear, evidence-based recommendations.

b) Present findings and recommendations to VUT's Management Committee (MANCOM) and other relevant governance structures.

4. Consultant Requirements

Accreditation & Experience

a) Proven track record and accreditation as a Retirement Fund Consultant under the Financial Advisory and Intermediary Services (FAIS) Act.

b) Minimum of 10 years' experience in advising large institutional clients on retirement fund consolidation, mergers, and restructuring.

c) Demonstrable experience in designing and implementing TCTC-linked benefit structures.

d) In-depth expertise in the Pension Funds Act, Income Tax Act, and insurance regulations.

Team Composition

The proposal must specify the key team members, their roles, and their CVs, highlighting relevant experience.

Independence & Conflict of Interest

The consultant must declare any existing relationships with NTRF, Old Mutual, Old Mutual, or any other potential service providers, and demonstrate how independence will be maintained.

Note: All Clarification questions if any must be sent no later than 18 September 2026 @15h00 to Matshidiso.Mosholi@purcosa.co.za to allow us time to respond by 23 September by close of business.

TOTAL QUOTE PRICE -excluding VAT	**R**
VAT	**R**
TOTAL QUOTE PRICE-including VAT	**R**

3.1.5 BY SIGNING THIS PART OF THE DOCUMENT THE BIDDER UNDERTAKES TO ADHERE TO ALL OF THE ABOVE ASPECTS.

BIDDERS FULL NAME/S	**BIDDERS SIGNATURE**	**DATE**

5. EVALUATION PROCESS

5.1 PRE-QUALIFICATION – CHECKING OF DOCUMENTS

5.1.1 VUT has defined minimum pre-qualification/mandatory criteria listed in the table below that must be met by the Bidder in order for VUT to accept an offer for evaluation.

5.1.2 The pre-qualification evaluation will be carried out by VUT to determine which Bidders responses are compliant or non-compliant with the Quote specifications/requirements issued.

5.1.3 Where there is failure to comply with the pre-qualification criteria and/or VUT is for any reason unable to verify whether the pre-qualification criteria are fully complied with, the proposal will be disqualified.

5.1.4 No points allocated for mandatory documents/mandatory requirements. **Bidders not meeting these mandatory documents/mandatory requirements will be disqualified from the Quoting process.**

5.2 MANDATORY DOCUMENTS / MANDATORY REQUIREMENTS:

The below Bidder Check List must be completed:

- Tick (√) indicates confirmation of submission, agreement etc.
- Cross (X) indicates failure to submit, disagreement etc.

	MANDATORY DOCUMENTS & REQUIREMENTS	BIDDER INSTRUCTIONS: Complete shaded fields –below "Bidder Check List"	Bidder Check List (√) OR (X)
	IDENTIFYING DOCUMENTS:		
1	Either 1.1 OR 1.2 below must be submitted:		
1.1	Copy of Business Entity Registration (Submission of CIPC registration) relevant to Public/Private Companies & Closed Corporations.	Tick (√) as confirmation of submission.	
	OR	**OR**	**OR**
1.2	Certified I.D. copy/s of Registered Members (relevant to Sole Proprietaries & Partnerships).	Tick (√) as confirmation of submission.	
	TAXATION:		
2.	Submit a Compliance Status (TCS) Pin issued by SARS.	Tick (√) as confirmation of submission.	
	Expiry Date	Fill in expiry date.	
	TERMS:		
3.	Payment terms 30 days after statement date (after project completion/delivery).	Tick (√) as confirmation of agreement.	
4.	Quote valid for 120 days from date of Quote closure.	Tick (√) as confirmation of agreement.	
	ANNEXURES:		
5.	Signature Scope of work and specifications **3.1.4** and **3.1.5**	Tick (√) as confirmation of completion.	
6.	**GENERAL / OTHER:** **Memberships, etc.**		

7	**WARRANTY-N/A**		
8.	Submit a Quotation that is in line with VUT specifications (must indicate everything that is in the specifications).	Tick (√) as confirmation of submission.	

OTHER REQUIREMENTS:

BROAD BASED BLACK ECONOMIC EMPOWERMENT: Please Note: Neglecting to submit a B-BBEE Certificate will result in 0 (zero) points being allocated when calculating Price & B-BBEE scores.			
1.	Valid & Certified or generated copy of B-BBEE Certificate/Affidavit. Certificate number must be assigned to document as per amended B-BBEE Act. Where a Bidder is exempt or does not qualify for B-BBEE rating, letter stating same must be provided by the Bidder's Auditing Firm or Firm of Accountants. **Where a Bidder is exempt or does not qualify for B-BBEE rating**, a duly completed and signed Affidavit must be provided as per Amended Construction Sector Code as stipulated and gazetted (Gazette Vol 630 No 41287) **AND** letter stating same must be provided by the Bidder's Auditing Firm or Firm of Accountants.	Tick (√) as confirmation of submission.	
	Expiry Date	Fill in expiry date.	
	B-BBEE Level	Fill in B-BBEE level.	

2.	Duly completed and signed *Form of Bid.* ***ANNEXURE 2***	Tick (√) as confirmation of completion.	
3.	Duly completed and signed *Declaration of Interest*. **ANNEXURE 3**	Tick (√) as confirmation of completion.	
4.	Duly completed and signed *Certificate of Independent Bid Determination*. **ANNEXURE 4**	Tick (√) as confirmation of completion.	

BIDDERS FULL NAME/S	**BIDDERS SIGNATURE**	**DATE**

5.3 PRICE AND PREFERENCE POINTS EVALUATION

Breakdown allocation of specific goals points.

5.3.1 The bid will be evaluated using the 80/20 preference points system where 80 points will be for price, and the 20 points will be allocated in line with the specific goals points on the table below:

5.3.2 VUT may request additional information, clarification or verification in respect of any information contained in or omitted from a Bidder's Quote. This information will be requested in writing.

5.3.3 VUT may conduct due diligence on any Bidder, which may include interviewing customer references or other activities to verify a Bidder's or other information and capabilities (including visiting the Bidder's various premises and/or sites to verify certain stated information or assumptions) and in these instances the Bidders will be obliged to provide VUT with all necessary access, assistance and/or information which VUT may reasonably request.

Preference	Points allocation	Number of points claimed (80/20 system) (to be completed by the tenderer)
Ownership by black people	5 points	
Ownership by black women	5 points	
Ownership by companies residing within Sedibeng area	6 points	
Ownership by companies residing within Gauteng province	4 points	

ANNEXURE 1

LIST OF CONTACTABLE AND VERIFIABLE CUSTOMER REFERENCES

- Minimum of 3 References; and
- Must include the E-Mail Address.

No	Name of Business	Contact Person	Office Tel. No.	Office Email Address	Nature of Work Completed	Value of Project
1.						
2.						
3.						
4.						
5.						

ANNEXURE 2

FORM OF BID

RFB Reference Number:	**QR12/2026**	
RFB Short Bid Title:	**RETIREMENT AND RISK STATUS CONSULTANT FOR VAAL UNIVERSITY OF TECHNOLOGY**	
Name of Bidder:	*If company or close corporation:* Registered name:	
	Registered number:	
	If partnership: Name of partnership:	
	If trust: Name of trust:	
	Master's reference number:	
	If association: Name of association:	
	If individual: Full names:	
	SA identity number or foreign passport:	
Name of Authorised Representative of Bidder:	Name:	
	Address:	
	Telephone number:	
	E-mail address:	

ANNEXURE 2

FORM OF BID (Continued)

1. The Bidder hereby:
   - 1.1 acknowledges that it has studied the contents of the RFB, and is fully acquainted therewith;
   - 1.2 accepts and undertakes to comply with the terms and conditions contained in the RFB;
   - 1.3 offers to execute the whole of the contract in accordance with the specifications and conditions of the RFB, at the price set out in the Pricing Schedule attached to the Bidder's Bid;
   - 1.4 confirms that it has satisfied itself as to the correctness of its Bid, and that the price set out in the Pricing Schedule covers all the work items specified in the RFB;
   - 1.5 accepts that any mistakes regarding the price set out in the Pricing Schedule will be binding;
   - 1.6 declares that it is in a sound financial position and has the ability to meet its obligations in respect of any resulting contract;
   - 1.7 agrees to be bound by its Bid for the period set out in the RFB from the closing date for the submission of Bids, and during which period its Bid will be irrevocable, and may be accepted by VUT at any time before expiry of said period;
   - 1.8 declares that the information provided in its Bid is true and correct and not misleading in any material respect;
   - 1.9 acknowledges that VUT is not bound to accept the lowest Bid it may receive;
   - 1.10 acknowledges that unless VUT agrees otherwise in writing no Contract will be deemed to have come into force unless and until a written Contract in respect of the Goods/Services, and any agreed amendments, is signed by VUT and the Bidder; and
   - 1.11 a Bidding contract comes to being upon the signing thereof by VUT and the successful Bidder.
2. All correspondence in connection with this Bid will be directed to the Bidder's authorised representative, the details of whom are set out in the table of the Form of Bid (Annexure 2).
3. Official proof of authorisation of the signatory to the Form of Bid, to be submitted with all the requisite documentation, is required.

SIGNED at ______________________________ on this _________ day of ____________________________ 20 _______.

____

Signed by or on behalf of **THE BIDDER**

If signed on behalf of the Bidder, the signatory hereby warrants that he/she is duly authorised to sign this declaration on its behalf

Full Name(s) ....

Designation ....

ANNEXURE 3

DECLARATION OF INTEREST

1. Any legal person, excluding persons employed by Vaal University of Technology (VUT), or persons having a kinship with persons employed by the VUT, including a blood relationship, may make an offer or offers in terms of this invitation to Bid (includes a price Bid, advertised competitive Bid, limited Bid or proposal).

   In view of possible allegations of favouritism, should the resulting Bid, or part thereof, be awarded to persons employed by the VUT, or to persons connected with or related to them, it is required that the Bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where –

   - the Bidder is employed by the VUT; and/or
   - the legal person on whose behalf the Bid document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the Bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the Bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the Bid.

2.1	Full Name of Bidder or his or her Representative:	
2.2	Identity Number:	
2.3	Position occupied in the Company (director, trustee, shareholder[1]):	
2.4	Company Registration Number:	
2.5	Tax Reference Number:	

2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / personnel numbers must be indicated in paragraph 3 below.

[1] "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the Bidder presently employed by the VUT?	YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder / members:	
Name of VUT Department / Division at which you / the person connected to the Bidder is employed:	
Position occupied in the VUT institution:	
Any other particulars:	

2.8 If you are presently employed by the VUT, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?	YES / NO
2.8.1 If yes, did you attach proof of such authority to the Bid document? (<u>Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the Bid</u>).	YES / NO

2.8.2 If no, furnish reasons for non-submission of such proof:

2.9	Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the VUT in the previous twelve months?	YES / NO

2.9.1 If so, furnish particulars:

2.10	Do you, or any person connected with the Bidder, have any relationship (family, friend, other) with a person employed by the VUT and who may be involved with the evaluation and or adjudication of this Bid?	YES / NO

2.10.1 If so, furnish particulars:

2.11	Are you, or any person connected with the Bidder, aware of any relationship (family, friend, other) between any other Bidder and any person employed by the VUT who may be involved with the evaluation and or adjudication of this Bid?	YES / NO

2.11.1 If so, furnish particulars:

2.12	Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are Quoting for this contract?	YES / NO

2.12.1 If so, furnish particulars:

3. DECLARATION

I, THE UNDERSIGNED (FULL NAME/S)	

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 AND 3 ABOVE IS CORRECT.

I ACCEPT THAT THE VUT MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

SIGNATURE	**DATE**
NAME OF BIDDER	**POSITION**

ANNEXURE 4

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Standard Bidding Document (SBD) must form part of all Bids[1] invited.

2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive Bidding (or Bid rigging). [2] Collusive Bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3. The Procurement policy authorises the SCM section (which will include all persons delegated with authority in terms of the Procurement policy section (page 6 of 28)) of the VUT to:

   3.1 Disregard the Bid of any Bidder if that Bidder or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.

   3.2 Cancel a contract awarded to a Bidder of goods and services if the Bidder committed any corrupt or fraudulent act during the Bidding process or the execution of that contract.

4. This document serves as a declaration that would be used by institutions to ensure that, when Bids are considered, reasonable steps are taken to prevent any form of Bid rigging.

5. In order to give effect to the above, the attached must be completed and submitted with the Bid.

[1] Includes price quotations, advertised competitive Bids, limited Bids and proposals.

[2] Bid rigging (or collusive Bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a Bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

ANNEXURE 4 (Continued)

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying Bid:

QR12/2026: **RETIREMENT AND RISK STATUS CONSULTANT FOR VAAL UNIVERSITY OF TECHNOLOGY**

(Bid Number and Bid Description)

in response to the invitation for the Bid made by:

VAAL UNIVERSITY OF TECHNOLOGY

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: ______________________________ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying Bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorised by the Bidder to sign this Certificate, and to submit the accompanying Bid, on behalf of the Bidder;
4. Each person whose signature appears on the accompanying Bid has been authorised by the Bidder to determine the terms of, and to sign the Bid, on behalf of the Bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" will include any individual or organisation, other than the Bidder, whether or not affiliated with the Bidder, who:

   5.1 Has been requested to submit a Bid in response to this Bid invitation;

   5.2 Could potentially submit a Bid in response to this Bid invitation, based on their qualifications, abilities or experience; and

   5.3 Provides the same goods and services as the Bidder and/or is in the same line of business as the Bidder.

6. The Bidder has arrived at the accompanying Bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partner in a joint venture or consortium[3] will not be construed as collusive Bidding.

[3] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

   7.1 prices;

   7.2 Geographical area where product or service will be rendered (market allocation);

   7.3 Methods, factors or formulas used to calculate prices;

   7.4 The intention or decision to submit or not to submit, a Bid;

   7.5 The submission of a Bid which does not meet the specifications and conditions of the Bid; or

   7.6 bidding with the intention not to win the Bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The, terms of the accompanying Bid have not been, and will not be, disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official Bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to Bids and contracts, Bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

SIGNATURE	**DATE**
NAME OF BIDDER	**POSITION**