VAAL UNIVERSITY OF TECHNOLOGY
Inspiring thought. Shaping talent.

INTERNAL & EXTERNAL ADVERTISEMENT

DIVISION: Faculty of Management Sciences	**DEPARTMENT:** Marketing, Retail Business and Sport Management

POST: Part-time Lecturer for Marketing and Retail Business Management	**POST Nº:** **PEROMNES GRADE:** 08

JOB DESCRIPTION:

The Department of Marketing, Retail Business and Sport Management within the Faculty of Management Sciences at Vaal University of Technology (VUT) invites applications from suitably qualified and experienced candidates for the position of Part-Time Lecturer in Marketing and Retail Business Management. The successful candidate will be responsible for developing learning materials, delivering lectures, assessing student performance, preparing study guides and assessments, and undertaking academic and student administration. The role also requires participation in departmental and faculty meetings, accurate reporting, and the execution of other duties as assigned by the line manager.

Key performance areas include but are not limited to:

- Developing learning material;
- Lecture and assess Marketing and Retail Business Management related subjects;
- Prepare study guides and assessments;
- Conduct student and academic administration and reporting duties in line with responsibility;
- Attend departmental and faculty meetings;
- Conduct ad-hoc duties as assigned by line manager.

APPLICATION CRITERIA:

Qualifications and Experience:

- An appropriate masters' degree or equivalent in a Marketing and/or Retail Management related field.
- Minimum of three (3) years of lecturing at a recognised institution of higher learning OR three (3) years of industry experience at the operational or middle management level in marketing and/or retail domain.
- Proven experience in curriculum design.
- Proven experience in facilitation in a blended learning environment.
- Membership of relevant professional bodies is an added advantage.

Skills:

- Excellent communication (written and verbal) and cross-cultural skills;
- Sound interpersonal skills (collegiality, team player, time management);
- Organisational and adaptability skills;
- Facilitation, assessment and online course design skills;
- Problem-solving and critical thinking skills;
- Strong initiative and motivation to work without extensive supervision;
- Technical proficiency in Ms Office 365 suite, Ms Teams, ITS iEnabler Integrator, CANVA and use of 360-degree EON technology assets.

CLOSING DATE FOR APPLICATIONS: 12 November 2026

Application requirements:

1. A fully completed prescribed application form which can be obtained from www.vut.ac.za
2. A detailed curriculum vitae (explicitly stating relevant experience or knowledge in the fields mentioned above)
3. Certified copies of all certificates or degrees
4. A certified copy of your South African identity document
5. Current contact details of referees
6. Applications must be emailed to recruitment2@vut.ac.za. Please quote the post reference and post description in the subject line.
7. No manual applications will be accepted. Incomplete applications, or applications submitted without the application form and required supporting documents, will be disregarded.
8. Only applications submitted using the official VUT application for employment form will be considered.
9. Correspondence will only be entered into with shortlisted candidates. If you do not hear from VUT within 3 months of the closing date, please regard your application as unsuccessful.

Please Note

- **By submitting your application, you consent to VUT verifying your qualifications and sharing your personal information with the selection panel and other authorised persons involved in the recruitment process. Candidates with foreign qualifications must submit a South African Qualifications Authority (SAQA) certificate of evaluation. VUT is an equal opportunity and affirmative action employer. In compliance with the Employment Equity Act No. 55 of 1998 (as amended), and in line with its Employment Equity Plan and Recruitment Policy, preference will be given to suitably qualified candidates from designated groups, specifically African, Coloured, Indian, women, and persons with disabilities.**
- **VUT reserves the right not to make an appointment**