VAAL UNIVERSITY OF TECHNOLOGY
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INTERNAL /EXTERNAL ADVERTISMENT

DIVISION: Management Sciences	DEPARTMENT: Human Resources Management

POST: Part-time lecturer x6 (Human resource management)	POST Nº: PEROMNES GRADE:

JOB DESCRIPTION:

Key performance areas include but are not limited to:

- Contribute towards effective teaching and learning in a blended learning environment,
- Assessment and moderation – summative and/or formative assessments including moderation to ensure adherence to standards and quality,
- Design and review the curriculum for a blended learning course in Human resource management and Labour relations management.
- Develop online learning material according to the university's and SAQA guidelines,
- Participate in community engagement projects including liaison with industry stakeholders,
- Display sound interpersonal skills and the ability to work as a team player.

APPLICATION CRITERIA:

Qualification/Experience:

- At least a master's degree in human resource management.
- Evidence of proficiency in the use of the Blackboard Learning Management System
- Must be a registered member of the SABPP
- At least two (2) years of previous teaching experience in a higher education environment
- Experience in online course design and facilitation.

ADDED ADVANTAGE:

- Working towards completing or have completed a Doctoral degree would be an added advantage
- Active participation in Human Resource University Forum
- A completed postgraduate qualification in Higher Education would be an added advantage.

SKILLS AND COMPETENCIES:

- A high level of disciplinary expertise
- Excellent communication (written and verbal) and cross-cultural skills
- Sound interpersonal skills (Collegiality, team player and time management)
- Organisational and adaptability skills
- Facilitation, assessment and online course design skills
- Problem-solving and critical thinking skills
- Strong initiative and the motivation to work without extensive supervision
- Technical proficiency in Ms Office 365 Suite, Ms Outlook, Ms Teams, Ms Projects, ITS iEnabler Integrator, CANVA & use of 360-degree EON technology assets.

CLOSING DATE FOR APPLICATIONS: 01 December 2026

Applications should include:

1. A fully completed prescribed application form which can be obtained from www.vut.ac.za
2. A detailed curriculum vitae (explicitly stating relevant experience or knowledge in the fields mentioned above)
3. Certified copies of all certificates or degrees
4. A certified copy of your South African identity document

5. Current contact details of referees
6. Applications must be emailed to recruitment2@vut.ac.za. Please quote the post reference and post description in the subject line.
7. No manual applications will be accepted. Incomplete applications, or applications submitted without the application form and required supporting documents, will be disregarded.
8. Only applications submitted using the official VUT application for employment form will be considered.
9. Correspondence will only be entered into with shortlisted candidates. If you do not hear from VUT within 3 months of the closing date, please regard your application as unsuccessful.

Please Note

- **By submitting your application, you consent to VUT verifying your qualifications and sharing your personal information with the selection panel and other authorised persons involved in the recruitment process. Candidates with foreign qualifications must submit a South African Qualifications Authority (SAQA) certificate of evaluation. VUT is an equal opportunity and affirmative action employer. In compliance with the Employment Equity Act No. 55 of 1998 (as amended), and in line with its Employment Equity Plan and Recruitment Policy, preference will be given to suitably qualified candidates from designated groups, specifically African, Coloured, Indian, women, and persons with disabilities.**
- **VUT reserves the right not to make an appointment**

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